



Meeting of the PHPDA Governing Council
May 12, 2015 5:30-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Nancy Sugg	Judy Tobin	Nate Dreon	Jeff Natter
Tony McLean (until 5:48)	Rich Nafziger		Christina Bernard
Mike Heinisch	Rhonda Berry (until 5:48)		Rikka Dayao
Ellie Menzies	Doris Koo		

Mike Heinisch called the meeting to order at 5:30 p.m. A quorum was present. There was no public comment. The Governing Council Chair requested to amend the agenda by moving New Major Grants as the first topic for action priority. (Moved/2nded by Tobin/McLean. 8 of 8 in favor).

Grantmaking

New Major Grants (Res 05-2015)

The Executive Director discussed the review of Major Grant applications. The Review Panel, which met on May 8, consisted of Jeff Natter, Christina Bernard, Michael Leong, Rhonda Berry, Mike Heinisch, Doug Jackson, and Nate Dreon along with Ellie Chopp and Rikka Dayao in attendance. Tony McLean was originally appointed for the review panel, but needed to withdraw from the review and meeting. The Executive Director was pleased to announce that the PHPDA will be funding two women’s health and two behavioral health programs which were areas that the organization had not funded in the previous grant rounds. The Planning Committee moved 10 grants forward for review, with the Review Panel ultimately recommending funding of seven proposals for a total of \$1,033,898. The Executive Director noted that Asian Counseling and Referral Services was recommended for funding. He acknowledged that their Executive Director previously served on the PHPDA Governing Council, but that this did not influence the panel’s recommendations. The reward letters for the seven new programs will be sent May 13.

The Governing Council adopted Resolution 06-2015, authorizing the Executive Director to execute the grant contracts below (Moved/2nded by Tobin/Snugg. 8 of 8 in favor):

AGENCY	AWARD
Asian Counseling and Referral Service	\$100,000
HealthPoint	\$130,000
International Community Health Svs.	\$208,638
Navos	\$250,000
Planned Parenthood	\$100,000
Project Access NW Medical	\$150,000
YWCA	\$95,260
Total=	\$1,033,898



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The Governing Council approved the April 12, 2015 Governing Council minutes (Moved/2^{nded} by Tobin/Berry. 8 of 8 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from April 12, 2015 and the Planning Committee minutes from April 1, 2015.

Executive Director and Staff Report

The Executive Director reported that PHPDA staff has mostly been focused on grantmaking, the audit and transition of the new Office Coordinator the past month. The new lease amendment with the Department of Commerce has been signed which allowed Commerce access to the Tower basement and 12th floor roof. In regards to the Nondisclosure Agreement, once Commerce has signed it, the PHPDA will execute the agreement.

Q1 Financial Summary

The Finance & Grants Manager presented the Quarter 1 financial summary and noted that Quarter 4 payments from Commerce have now been paid. The Governing Council Chair noted the PHPDA's thoroughness of their work with regard to the work with Commerce.

The Governing Council reviewed and accepted the Quarter 1 financial statements (Moved/2^{nded} by Tobin/Menzies. 6 of 6 in favor).

PHPDA 2014 Audit

The Finance & Grants Manager reported that the 2015 external audit was completed April 27-30 and that the final report would be presented by the PHPDA's auditors from Clark Nuber at the June Finance Committee meeting. Overall, it was a clean audit which the Governing Council Chair thanked the PHPDA for performing a clean operation.

Update on Pooled Funding and Contracted Evaluation

The Executive Director updated the Governing Council on the plan of an aligned funding model for the Communities of Opportunity project. Under this model, the PHPDA will make funding available to the CoO recipients for healthcare-related portions of their projects on a case-by-case basis. Discussions will continue in order to refine the plan of putting the PHPDA's funds into contract before the Governing Council is asked to take action.

In regards to contracted evaluation with interns from relevant local programs, the Executive Director informed that he and the Finance & Grants Manager will move forward to meeting with the UW Evans School and Seattle University's Institute for Public Service.

Adjournment

The meeting was adjourned at 6:28 p.m.

Minutes approved _____ (Date)