



Meeting of the PHPDA Governing Council
May 14, 2013 5:30-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT		ON PHONE	ALSO PRESENT
Marite Butners	Nate Dreon	Dan Lessler (until 7:09)	Rosemary Aragon
Mike Heinisch	Theresa Rambosek		Christina Bernard
Judy Tobin	Kevin Fox		Denise Stiffarm
Marc Provence (until 7:09)	Diane Narasaki (from 5:37)		Ed Rogan, Waldron (until 6:05)

Theresa Rambosek called the meeting to order at 5:33 p.m. A quorum was present. There was no public comment.

The Council voted to amend the agenda to move the last item (Resolution 10-2013) to immediately follow Executive Session (Moved/2nd by Butners/Fox. 8 of 8 in favor).

The Governing Council approved the May 6, 2013 Governing Council minutes (Moved/2nd by Tobin/Butners. 8 of 8 in favor).

Executive Session

Executive Session- pursuant to RCW 42.30.110(1)(g) to discuss personnel matters

The Governing Council entered Executive Session at 5:35 to discuss personnel matters pursuant to RCW 42.30.110(1) (g). Staff left the meeting at this time. Executive Session ended at 6:00. At that time the Council voted to re-enter Executive Session until 6:05 (Moved/2nd by Butners/Fox. 9 of 9 in favor). The Governing Council entered Executive Session at 6:00. Executive Session ended at 6:05

Financial Stewardship

Life & disability insurance coverage for employees (Res 10-2013)

Finance Committee Chair Marite Butners provided an overview of the policy options and recommendations provided by a broker to add life, short-term, and long-term disability to the PHPDA compensation and benefits package. She stated that the Finance Committee recommended that these policies be implemented now without requiring an employee contribution. The Council will ask staff to research the practices at other organizations and PDAs and may revisit this matter if that research shows that the majority of PDAs require an employee contribution. Members discussed different aspects of benefits and related costs. The Council voted to approve Resolution 10-2013, as amended to add an authorization for the Executive Director to contract with SunLife for the three policies (Moved/2nd by Butners/Dreon. 9 of 9 in favor). Council member Marc Provence also recommended that the Council revisit the benefits in the future to keep them up to date.

Staff re-joined the meeting at this time.

The Council voted to amend the agenda to move the Tower Lease discussion to the end of the meeting (Moved/2nd by Tobin/Heinisch. 9 of 9 in favor).



Meeting of the PHPDA Governing Council
May 14, 2013 5:30-7:00 p.m.
Quarters 2 Building, Beacon Hill
1200 12th Ave South Seattle, WA 98144

Grantmaking

Approve new \$50,000 grant to Seattle-King County Public Health for translation services related to ACA outreach and enrollment (Res 07-2013)

The Executive Director discussed a grant proposal from Seattle-King County Public Health to fund translation of ACA Medicaid outreach and enrollment materials into several languages. The Planning Committee reviewed the proposal and recommended approval. In response to a question from a Council member, the Executive Director also noted that the funding would provide services County-wide, but more work would be focused in certain areas with higher need for translation, such as South King County. The Council approved Resolution 07-2013, approving a \$50,000 18-month grant to Seattle-King County Public Health (Moved/2nded by Heinisch/Tobin. 9 of 9 in favor).

30-day notification to Pacific Medical Centers re expiration of existing interpreter services contract; Pacific Medical Centers contract for Interpreter services effective July 1, 2013 – December 31, 2013) (Res 08-2013)

The Executive Director discussed the need to terminate the current interpreter services contract with PMC. Because the current HCA contract was terminated, the contract with PMC, which is subject to those terms, must also be terminated. The Executive Director then went on to discuss options regarding future contracting with PMC under the new HCA contract, effective July 1. Since the Planning Committee discussed the issue, staff received information on PMC's Quarter 1 billing and services. They were down significantly, largely due to a change in PMC policy regarding new Medicaid patients, which limits their access to PMC. The Council discussed the fact that this policy is not in line with PHPDA's mission and goals, but also the fact that some patients are still being served. As the PHPDA has not had success in attempts to receive approval of new subcontractors, PMC is currently the only organization with whom PMC can subcontract under the HCA interlocal agreement. They also discussed the idea of having PMC apply as other grantees do.

The Council authorized the Executive Director to terminate the existing contract with PMC for interpreter services effective June 30 (Moved/2nded by Fox/Tobin. 9 of 9 in favor). They asked that staff continue to work on other subcontracting options, but that PHPDA continue contracting with PMC for the time being. PHPDA staff will work on contract terms for a July-December 2013 contract with PMC and will bring it to the July Governing Council meeting for approval.

Final Report – PANW 2012 Medical Case Management Grant

The Finance & Program Analyst discussed the final report from Project Access NW for the 2012 Medical Case Management grant. She noted that while they had not achieved all of their goals for the year, they were working on addressing the reasons for this. The Planning Committee previously reviewed the program report and the Finance Committee previously reviewed the financial report, both recommending approval. The Council voted to accept the PANW 2012 Medical Case Management Grant Final Report (Moved/2nded by Fox/Butners. 9 of 9 in favor).

Financial Stewardship

Quarter 1 Financial Summary

The Council reviewed and accepted the Quarter 1 2013 Financial Summary (Moved/2nded by Fox/Butners. 9 of 9 in favor).



Meeting of the PHPDA Governing Council
May 14, 2013 5:30-7:00 p.m.
Quarters 2 Building, Beacon Hill
1200 12th Ave South Seattle, WA 98144

Professional Services Contract for PHPDA Accounting firm (Greenwood Ohlund) (Res 09-2013)

The Finance & Program Analyst discussed the renewal of the contract with Greenwood Ohlund & Co for accounting and bookkeeping services. Per PHPDA policy, professional contracts are reviewed at least once every three years. Staff reported that they were pleased with the performance of Greenwood Ohlund, particularly the early work to establish the strong and consistent standards for monthly financial reports. They also have a good working relationship with Greenwood Ohlund's staff. The Council approved Resolution 09-2013, authorizing the Executive Director to contract with Greenwood, Ohlund & Co for accounting and bookkeeping services for three years (Moved/2nded by Tobin/Heinisch. 9 of 9 in favor).

Tower Lease

Council members Marc Provence and Dan Lessler left the meeting at this time.

The Executive Director updated the Council on work regarding leasing options.

Adjournment

The meeting was adjourned at 7:16 p.m.

Minutes approved _____ (Date)