



Meeting of the Planning Committee
 Wednesday January 4, 2012
 7:30-9:00 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

| MEMBERS PRESENT | | ALSO PRESENT | |
|-------------------------|---------------|-----------------------|----------------------------------|
| Mike Heinisch | Marc Provence | Judy Tobin | Rosemary Aragon, ED (until 8:34) |
| Dan Lessler (from 7:39) | Linda Ruiz | Christina Bernard, PA | |

Chair Marc Provence called the meeting to order at 7:34 a.m. A quorum was present. There was no public comment.

Introduction of Strategic Advisor Judy Tobin

Chair Marc Provence introduced strategic advisor Judy Tobin to the Committee. She discussed her background and interest in PHPDA's work.

Minutes

The Committee voted to approve the December 7, 2011, meeting minutes (Moved/2nd, Ruiz/Lessler, 4 of 4 in favor).

2011 PHPDA accomplishments

The Executive Director reported on the 2011 accomplishments of the PHPDA, including those of the Governing Council, the Planning Committee and the Finance Committee, as compared to goals outlined early in the year. Focusing on program accomplishments, she noted that Project Access Northwest, the Children's Navigator Pilot, and the Charity Care contract with PMC all met their goals or showed positive quantitative results in 2011. She also highlighted the work done for the PHPDA 30th Anniversary and the communication with government agencies regarding the end of the PHPDA-King County Interlocal Agreement in May.

2012 Planning Committee goals and topics to address

Committee Chair Marc Provence led discussion on the draft 2012 goals for the Planning Committee. Committee members discussed preparation for a strategic planning process, which will likely be a significant area of focus for 2012. They discussed the framing of scenarios, questions, and context, and background work that will likely need to take place ahead of time. Committee members also suggested that the next step should be to begin the process to hire a strategic planning facilitator in the next few weeks. They also stated that Committee members should begin thinking about scenarios, the background context, and identification of key questions to be addressed. The Committee will continue discussion on this and other aspects of the workplan to finalize the plan in the coming months.

Project Access Northwest 2012 Grant application information

Committee member Linda Ruiz presented the metrics and reporting proposed for Project Access Northwest's 2012 grant application. She noted which deliverables might change from previous years and the continued emphasis on PANW's development plan. Committee members discussed a few other measures they would be interested in seeing if PANW could report them. Linda Ruiz stated that she would follow up with the PANW Executive Director to



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determine whether they could provide the additional information. The Committee voted to approve the recommended application information (Moved/2nd, Ruiz/Heinisch, 4 of 4 in favor).

Information needed to make decision re additional 2012 Program funding

The Committee deferred discussion about additional 2012 program funding and suggested that the Planning Committee and Finance Committee chairs could discuss the topic before bringing the question back to their respective committees and the Council as a whole.

Adjournment

The meeting adjourned at 9:10 a.m.

Minutes approved: _____
(date)