



**Meeting of the Finance & Audit Committee**  
**Tuesday January 14, 2014**  
**4:00-5:25 p.m.**  
 Quarters 2 Building, Beacon Hill Campus  
 1200 12<sup>th</sup> Ave South Seattle, WA

**AGENDA**

<b>Time</b>	<b>Topic</b>	<b>Who will lead the discussion</b>	<b>ATT</b>	<b>Action to be taken</b>
<b>4:00-4:03</b>	<b>Call to Order</b> Public Comment Approve Minutes from 11.12.13 and 12.10.13 meetings	Nate Dreon	Att A	Approve minutes
<b>4:03 -4:20</b> <i>2 min</i>	<b>Financial Stewardship</b> Investment Update	Christina Bernard	Att B	Information
<i>5 min</i>	November 2013 Financials	Christina Bernard	Att C	Action
<i>10 min</i>	PHPDA staff Time Study Process	Christina Bernard	Att D	Action
<b>4:20-4:30</b>	<b>2013 Finance Committee Accomplishments</b>	Nate Dreon and Christina Bernard	Att E	Action
<b>4:30-4:45</b>	<b>2014 Finance Committee Goals and Work Plan</b>	Nate Dreon and Christina Bernard	Att F	Action
<b>4:45-5:00</b>	<b>Professional Services</b> <ul style="list-style-type: none"> <li>• Real estate consulting (Res 01-2014)</li> <li>• Government relations (Res 02-2014)</li> <li>• Communications (Res 03-2014)</li> <li>• Graphic design and web design (Res 04-2014)</li> </ul>	Jeff Natter	Att G	Action
<b>5:00-5:25</b> <i>25 min</i>	<b>Grantmaking</b> Financial Requirements and Forms for 2014 PHPDA Competitive Grants	Jeff Natter and Christina Bernard	Att H	Action
<b>5:25</b>	<b>Adjourn</b>			