



**Meeting of the PHPDA Finance & Audit Committee
 Wednesday, October 7, 2020
 9:00 a.m. – 10:30 a.m.**

Meeting: <https://zoom.us> | Meeting ID: 814 7383 8539
<https://us02web.zoom.us/j/81473838539?pwd=ejJzZWJieGx2eIVKWTdzY3o0MUEzQT09>
Phone Option: +1 253 215 8782
Password: VOTE2020 (Numeric Password for Phone: 43256314)

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order			
	Public Comment			
	August 5, 2020 and September 2, 2020 Finance Committee Minutes	Doris Koo	Att A	Approve minutes
9:02-9:10	Update on Program Committee and Grantmaking	John Kim		Information
9:10-9:55	Financial Stewardship			
<i>5 min</i>	Investment Update	Christina Bernard	Screen share	Information
<i>5 min</i>	August 2020 Financial Statements	Christina Bernard	Att B	Action
<i>15 min</i>	Draft 2021 Budget	Christina Bernard	Att C	Discussion
<i>20 min</i>	Reserve Fund Plan	Christina Bernard	Att D	Discussion
9:55-10:05	Grant Management			
<i>10 min</i>	Summary of 2019 Major Grant Reports	Christina Bernard	To be emailed separately	Information
10:05-10:30	Real Estate			
<i>5 min</i>	Update on North Lot Project and PacMed Lease renewal	John Kim and Michael Finch		Information
<i>10 min</i>	Master Plan (Resolution 10-2020)	John Kim	To be emailed separately	Action
<i>10 min</i>	Department of Commerce Lease amendment (Resolution 11-2020)	John Kim	Att E	Action
10:30	Adjourn			

**Times are approximate*