



Meeting of the Finance & Audit Committee
Wednesday, December 4, 2019
9:00 a.m. – 10:30 a.m.
 Quarters 2 Building, Pacific Tower Campus
 1200 12th Ave South, Seattle, WA 98144

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order			
	Public Comment			
	Approve Minutes 11.6.2019 meeting	Sue Taoka	Att A	Approve minutes
9:02-9:10	Update on Program Committee	Christina Bernard and John Kim		Information
9:10-9:35	Financial Stewardship			
<i>2 min</i>	Investment Update	Christina Bernard	Handout	Information
<i>3 min</i>	October 2019 Financial Statements	Christina Bernard	Att B	Action
<i>5 min</i>	2020 Pacific Tower Operating Budget	Christina Bernard	Att C	Action
<i>10 min</i>	2020 Operating Budget (Resolution 20-2018)	Christina Bernard	Att D	Action
<i>5 min</i>	Transfer of Grant Unexpended Funds to Reserve	Christina Bernard	Att E	Action
9:35-9:40	Grantmaking			
<i>5 min</i>	Update on Grantee Audits	Christina Bernard		Information
9:40-10:00	Real Estate			
<i>5 min</i>	Update on North Lot Project	Denise Stiffarm		Information/ Discussion
<i>5 min</i>	Update on ADA Quarters Assessment	Christina Bernard		Information
<i>15 min</i>	Update on PacMed Lease renewal	Christina Bernard and John Kim		Discussion
10:05-10:30	Committee Governance			
<i>10 min</i>	Review of 2019 Finance Committee Workplan and Accomplishments	Sue Taoka	Att F	Discussion
<i>15 min</i>	Updated Finance Committee Charter	Sue Taoka	Att G	Discussion/Action
10:30	Adjourn			

**Times are approximate*