## AGENDA

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Who will lead the discussion</th>
<th>ATT</th>
<th>Action to be taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>4:00-4:02</td>
<td>Call to Order</td>
<td>Public Comment</td>
<td></td>
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<tr>
<td></td>
<td>Approve Minutes 1.8.2019 meeting</td>
<td>Sue Taoka</td>
<td>Att A</td>
<td>Approve minutes</td>
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<tr>
<td>4:02-4:10</td>
<td>Update on Program Committee</td>
<td>Jeff Natter</td>
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<td>Information</td>
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<tr>
<td>4:10-4:25</td>
<td>Financial Stewardship</td>
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<td></td>
<td>Investment Update</td>
<td>Christina Bernard</td>
<td>Att B</td>
<td>Information</td>
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<tr>
<td></td>
<td>Review of 2018 Parking Lot Income</td>
<td>Christina Bernard</td>
<td>Att C</td>
<td>Information</td>
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<td></td>
<td>2018 Year-end Financial Statements</td>
<td>Christina Bernard</td>
<td>Att D</td>
<td>Action</td>
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<td>January 2019 Financial Statements</td>
<td>Christina Bernard</td>
<td>Att E</td>
<td>Action</td>
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<tr>
<td>4:25-4:35</td>
<td>Grant Management</td>
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<td>2018 New and Renewal Major Grant Mid-year Financial Report Summary</td>
<td>Christina Bernard</td>
<td>Att F</td>
<td>Information</td>
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<td>4:35-4:45</td>
<td>Professional Services</td>
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<td>Retention of Greenwood Ohlund for Accounting/Bookkeeping (Res 02-2019)</td>
<td>Christina Bernard</td>
<td>Att H</td>
<td>Action</td>
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<tr>
<td>4:45-4:50</td>
<td>Operating Policies</td>
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<td>Policy 01-2019 Records Retention, Inspection and Copying</td>
<td>Christina Bernard</td>
<td>Att I</td>
<td>Action</td>
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<tr>
<td>4:50-5:25</td>
<td>Property Management</td>
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<td>Report on 2018 Tower Operating Expenses</td>
<td>Christina Bernard</td>
<td>Handout</td>
<td>Information</td>
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<tr>
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<td>Reconciliation of 2018 Tower Operating Costs</td>
<td>Christina Bernard</td>
<td>Handout</td>
<td>Information</td>
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<td>Payment schedule/timing for Commerce Tower Expenses</td>
<td>Jeff Natter</td>
<td></td>
<td>Discussion/Action</td>
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<tr>
<td>5:25</td>
<td>Adjourn</td>
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