



Meeting of the Finance & Audit Committee
Wednesday, March 4, 2020
9:00 a.m. – 10:30 a.m.
 Quarters 2 Building, Pacific Tower Campus
 1200 12th Ave South, Seattle, WA 98144

AGENDA

Time*	Topic	Who will lead the discussion	ATT	Action to be taken
9:00-9:02	Call to Order			
	Public Comment			
	Approve Minutes 1.8.2020 meeting	Doris Koo	Att A	Approve minutes
9:02-9:10	Update on Program Committee	John Kim		Information
9:10-9:25	Financial Stewardship			
<i>2 min</i>	Investment Update	Christina Bernard	Projected	Information
<i>9 min</i>	December 2019 Financial Statements	Christina Bernard	Att B	Action
<i>4 min</i>	January 2020 Financial Statements	Christina Bernard	Att C	Action
9:25-9:35	Property Management			
<i>5 min</i>	Final 2019 Tower Operating Expense Report	Christina Bernard	Handout	Information
<i>4 min</i>	Reconciliation of 2019 Tower Operating Expenses	Christina Bernard	Att D	Information
<i>1 min</i>	Review of 2019 Parking Lot Income	Christina Bernard	Att E	Information
9:35-9:45	Grant Management			
<i>10 min</i>	2019 New and Renewal Major Grant Mid-year Financial Reports	Christina Bernard	Att F	Information
9:45-9:46	Committee Governance			
<i>1 min</i>	2020 Finance Committee Workplan	Christina Bernard	Att G	Action
9:46-10:20	Real Estate			
<i>4 min</i>	Update on North Lot Project	John Kim		Information
<i>10 min</i>	Low Income Housing Covenant to secure SCIDpda Financing (Resolution 02-2020)	Denise Stiffarm	Att H	Action
<i>10 min</i>	Update on Master Plan	John Kim		Information
<i>5 min</i>	Update on PacMed Lease renewal	John Kim		Information
<i>5 min</i>	Approach to Reserve Fund planning	Doris Koo		Discussion
10:30	Adjourn			

**Times are approximate*