



**Special Meeting of the PHPDA Governing Council**  
**Wednesday, February 5, 2020**  
**9:30 a.m. – 10:20 a.m.**  
 Quarters 2 Building, Pacific Tower Campus  
 1200 12<sup>th</sup> Ave South, Seattle, WA 98144

<b>Time*</b>	<b>Topic</b>	<b>Discussion Lead</b>	<b>ATT</b>	<b>Action</b>
<b>9:30</b>	<b>Call to Order.</b> Announcements. Public Comment.	Sue Taoka		
<b>9:30-9:33</b>	<b>Consent Calendar Minutes</b> 12.10.19 Governing Council minutes 12.4.19 Finance & Audit Committee minutes 12.4.19 Program Committee minutes	Sue Taoka	Att A	Action
<b>9:33-9:45</b>	<b>Executive Director and Staff Report January and February</b>	John Kim	Att B	Information
<b>9:45-10:00</b>	<b>Real Estate</b>			
<i>5 min</i>	N Lot Lot Line Adjustment	John Kim	Handout	Action
<i>7 min</i>	N Lot Covenant for SCIDpda Financing	John Kim		Information
<i>3 min</i>	Master Plan update	John Kim		Information
<b>10:00-10:15</b>	<b>Governance</b>			
<i>1 min</i>	Check Signing Authority	Christina Bernard		Action
<i>4 min</i>	Updated Finance Committee Charter	Doris Koo	Att C	Action
<i>10 min</i>	Finance Committee and Program Committee Workplans	Doris Koo and Nancy Sugg	Att D	Information
<b>10:15-10:20</b>	<b>Grantmaking</b>			
<i>5 min</i>	Report on LOI reviews	Christina Bernard		Information
<b>10:20</b>	<b>Adjourn</b>			

*\*Times are approximate*