Meeting of the Program Committee  
Wednesday October 5th, 2016  
7:30-9:00 a.m.  
Quarters 2 Building, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
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<tbody>
<tr>
<td>Doug Jackson</td>
<td>Nancy Sugg</td>
<td>Judy Tobin</td>
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<tr>
<td>Michael Leong</td>
<td>Ellie Menzies</td>
<td>Rikka Dayao</td>
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<tr>
<td>Mike Heinisch</td>
<td>Teresa Mosqueda</td>
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<td>Sharyne Shiu Thornton</td>
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Mike Heinisch called the meeting to order at 7:30 a.m. A quorum was present. There was no public comment.

Minutes
The Committee voted to approve the September 7th, 2016 meeting minutes (Moved/2nded, Ellie Menzies/Doug Jackson, 7 of 7 in favor).

Update on North Lot
Mike Heinisch updated the Committee on the progress of the North Lot Development Project. The Governing Council unanimously voted to approve the Charter Amendment allowing the PHPDA to develop the North Lot. The Amendment was submitted to Kenny Pittman at City of Seattle, and was approved by Mayor Ed Murray. Doris Koo and Mike Heinisch met with the HSDPDA board concerning the TOD funds. The HSDPDA board voted unanimously to negotiate a contract with the PHPDA. The TOD fund of $1.75 million will be transferred directly to the PHPDA in the form of a grant, under the condition that the grant will fund the PACE program. If the PACE program does not come to fruition, the PHPDA will pay back the funds plus interest in the event of default.

Grantmaking
Fourth Year Grant Funding

The Executive Director advised that the first cohort of PHPDA’s Major grantees is currently in the third year of funding. The PHPDA will need to determine if and how we will allow grantees to apply for additional years. The Committee explored several options: 1) No fourth year funding for any grantees. 2) After three years, allow grantees to apply for additional years by re-entering the LOI process to compete with new proposals. 3) Allow grantees to reapply with other renewal programs to compete for the same pot for 2017 renewal funding. The PHPDA staff recommended option 1, no fourth year funding for any grantees. The Committee discussed concerns for each option, and determined that it would be unfair for current grantees to compete in the LOI process with new applications. Additionally, funding from the same pool will limit money available for new grantees, and the renewal for programs that are in their first or second year. Limiting grant funding to three years will ensure that the PHPDA continues to be current and innovative with our grantmaking, and will prevent programs from becoming stagnant or dependent on PHPDA funds. The Committee agreed that no fourth year funding should be granted for 2017.
Forward Recommendation for Fourth Year Grant Funding to Governing Council

(Moved/2nd, Mike Heinisch/Michael Leong, 7 of 7 in favor)

Focus of 2017 New Major Grants

The Executive Director advised that each year, as part of the guidance for new Major Grants, the PHPDA has chosen one or more finding foci (favorable consideration as part of funding priorities). This is not meant to limit proposals or awards only to projects with a given focus, but rather to highlight areas that the PHPDA determines it has not previously funded or that would be worthy of additional consideration in funding.

The Program Committee thoroughly reviewed the demographics and service types for programs funded by the PHPDA in 2015, as well as the comprehensive report on Health Equity in King County from Marguerite Ro. This information allowed the Committee to determine where funding is most needed. The Committee determined the following foci for 2017 New Major Grants:

- Provide health related services and outcomes for those experiencing homelessness and housing instability.
- Provide health related services and outcomes for populations in South King County.
- Provide health related services and outcomes for African American populations.
- Advocacy (same as 2016)

Staff will draft language for these foci and provide it to the Program Committee for review in November.

Grant Management
Update on Grantee Meeting

The Finance and Grants Manager advised that the PHPDA staff will hold a meeting to finalize the agenda for the December 1st All Grantee Meeting. Invitations will be sent at the end of October; each grantee can invite one to two people from their organization to attend. PHPDA staff will discuss topics for the round table discussion, and appoint board members as facilitators. All PHPDA Governing Council and Strategic Advisors are invited to attend the Grantee Meeting. An email to the boards will be sent at the end of October to inquire which members are interested in attending and participating as facilitators.
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Adjournment
The meeting adjourned at 8:55 a.m.

Minutes approved: 11/2/16
(Date)