Chair Marc Provence called the meeting to order at 7:35 a.m. A quorum was present. There was no public comment.

**Minutes**
The Committee voted to approve the September 3, 2013, meeting minutes (Moved/2\textsuperscript{nd}, Tobin/Heinisch, 6 of 6 in favor).

**Grantmaking**

*Nimble Fund Update*
Executive Director Jeff Natter reported that he had received several calls from organizations interested in applying to the new Nimble Fund. The due date for the first round of funding is November 20, and the Nimble Fund subcommittee will review applications and determine recommendations the following week.

2015 grant process: New grants
- Timeline
- Funding focus
- Application questions
- Review process
- Amount available

The Committee began discussing the process for new major grants in 2015. They reviewed the priorities, principles, and application questions for 2014 and discussed changes they might want to make for 2015.

The ideas and questions discussed included:
- Should there be an explicit priority on funding advocacy? This will be further discussed by the full Governing Council at their retreat in late October.
- Maintaining some focus on the ACA is important since there are still challenges surrounding ACA enrollment and utilization. This is especially true for populations facing barriers because of language, digital literacy, and health insurance literacy.
- Should there be more focus on behavioral health and social determinants of health?
- Should the PHPDA solicit proposals to gather and evaluate data or to provide evaluation guidance to grantees?

The Committee also suggested several minor changes to the wording of questions. Staff will incorporate the suggestions and bring an updated draft for review at the November meeting.
The Committee then reviewed the draft grantmaking calendar. They suggested having the pre-proposal conference after invitations for full proposals are sent, rather than before LOIs are due. They also suggested that staff should have more than a week for their technical reviews. A full calendar incorporating all grant processes will be reviewed in November.

2015 grant process: Renewals

- Process
- Criteria
- Amount available

The Committee discussed how they would like to handle applications for renewal funding. They suggested using a shortened application and process, making decisions before the decisions for the new grants. They had a preliminary discussion on how much funding would be available for renewals, and also discussed how long the PHPDA should consider funding any single project.

Renewal of Project Access NW Medical Case Management grant

The Committee discussed how to handle a renewal proposal for the Project Access NW Medical Case Management grant, which was awarded before the major grant program in 2014 and ends at the end of the year, putting it off-schedule compared to the PHPDA’s other large grants. They would like to see an application for six months of funding – January through June 2015. After that, to apply for continued funding, Project Access would have to submit an LOI in the normal 2015 funding round, since this program did not go through that process in 2014. The Committee voted to instruct staff to create a shortened renewal application form and invite Project Access NW to submit an application for up to $75,000 for January through June 2015 (Moved/2nd, Tobin/Sugg, 8 of 8 in favor). The application will be reviewed in either November or December.

Chair Marc Provence shared an informational item – an OIG report on state access standards.

The Executive Director asked the Committee to consider an extended meeting, 7:30-9:30, in November to ensure that all aspects of the 2015 grant process could be discussed and finalized.

Adjournment

The meeting adjourned at 9:05 a.m.

Minutes approved: __________________________   _________

(date)