Chair Marc Provence called the meeting to order at 7:31 a.m. A quorum was present. There was no public comment.

Minutes
The Committee voted to approve the June 4, 2013, meeting minutes (Moved/2nd, Tobin/Thornton, 6 of 6 in favor).

Grantmaking
Final Nimble Fund Design
Executive Director Jeff Natter presented the draft guidance for the Nimble Fund, based on discussions over the past few months. The Committee discussed the guidance and application. They expressed some concerns about the length of the guidance and the amount being asked in a short page limit. They also stated that, even though these grants will be smaller than other PHPDA grants, they could be riskier, making it important that the guidance and application be as clear and user-friendly as possible. The Committee suggested pushing back the process by one quarter in order to do more work on the guidance and application. This would put the first application review during the fourth quarter, with grants to begin in early 2015. This will also provide a clearer budget picture for the amount available for these grants in 2015.

Committee members will send comments and feedback to staff by July 14. Staff will then work with Judy Tobin and Sharyne Shiu Thornton to bring a final draft to the September Planning Committee meeting.

Appointment of Nimble Fund Sub-Committee
With the process pushed back and a sub-Committee not needed for a few months, the Committee voted to table this item (Moved/2nd, Tobin/Olson, 7 of 7 in favor).

Pooled Funding
Executive Director Jeff Natter discussed the funding available in the PHPDA budget to engage in pooled funding. He suggested that the Committee should begin discussion of the process to identify options for this money. This pooled funding would allow the PHPDA to be part of a larger social transformation project in partnership with other funders. Committee members stressed the importance of being cautious about political implications and the fact that the PHPDA is putting their credibility, not just their funding, on the line with any such partnership.

Update on grant contract meetings
Staff updated the Committee on the contract meetings with the twelve agencies awarded funding through the competitive grant process. Overall, the meetings were very successful, with agencies
Meeting of the Planning Committee  
Wednesday July 2, 2014  
7:30-9:00 a.m.  
Quarters 2 Building, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

stating that the contract and requirements are manageable and sensible. They also reported that agencies were excited about the grantee meeting to be held in November.

Staff then reported that one of the twelve agencies would like to make significant changes to the grant contract, some of which cannot be done because of the PHPDA's status as a public entity. Staff have discussed the issue with PHPDA legal counsel and the agency in question. The Committee stated that there should not be any significant back-and-forth discussions. They agreed that staff should tell the agency that the contract contains the terms the PHPDA has determined are important to their grant contracts and that no changes will be considered at this time, and that the PHPDA is not willing to spend additional legal fees on the issue.

**Risk Management – Grantmaking and Grant Management Risks Scores**  
The Committee will discuss risk management scores at the September meeting.

**Presentation by Project Access Northwest Executive Director**  
Sallie Neillie, Executive Director of Project Access Northwest joined the meeting to discuss the work of her organization, a long-time PHPDA grantee. She and the Committee discussed several aspects of the work:

- the referral and appointment workflow
- the process and any plans for expansion (either geographic or type of care)
- the number of referrals and doctors by specialty and the implications for wait time
- the process for volunteer doctor recruitment and retention
- interpretation needs
- the challenges in getting complete referrals, particularly with the recent changes in health care coverage
- prioritization of referrals.

**Adjournment**  
The meeting adjourned at 9:02 a.m.

Minutes approved: __________________________  __________

(date)