



Meeting of the Program Committee
 Wednesday October 7, 2015
 7:30-9:00 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Nancy Sugg	Sharyne Shiu Thornton	Mike Heinisch	Jeff Natter	Rikka Dayao
Doug Jackson	Michael Leong	Rich Nafziger	Christina Bernard	Ellie Chopp
Ellie Menzies	Judy Tobin			

Nancy Sugg called the meeting to order at 7:30 a.m. A quorum was present. There was no public comment.

Minutes

The Committee voted to approve the September 2, 2015, meeting minutes (Moved/2nd, Tobin/Thornton, 6 of 6 in favor).

Strategic Plan

Discussion of Grantmaking section of draft strategic plan

The Executive Director thanked the Committee and Strategic Advisors for their feedback on the draft 2016-2019 Strategic Plan. He advised it is still a work in progress so further discussions and edits will be made. The Committee discussed the compiled list of feedback on the Grantmaking section and determined which points should be included in the next draft. The Executive Director will work through the comments to determine which points are better suited to committee work plans as opposed to the Strategic Plan. Staff will continue to update the draft Strategic Plan and present the changes to the Committee for discussion at a future meeting.

Grant Management

Update on November 13 Grantee meeting

The Executive Director advised the Committee that invitations to the November 13 All Grantees Meeting have been sent by the Grants Coordinator and Office Coordinator. The PHPDA has received positive feedback regarding last year’s Grantees meeting and the attendees being able to meet other grantees and learn from them. The Committee discussed potential table discussion topics for the All Grantees event and amended the agenda for the meeting. Staff will poll those who plan to attend to determine the final slate of table topics.

Grantmaking

Update on COO funding

The Executive Director updated the Committee on the progress of the Communities of Opportunity sites and their proposals. Rainier Valley will have a focus on gun violence as a health issue, SeaTac/Tukwila will propose sustainable food networks, and White Center will focus youth and young adult health issues. All three sites’ proposals are due the following day and staff will discuss and follow-up with them.

Funding focus for new Major Grants in 2016

The Finance & Grants Manager presented the Funding Focus for 2016 New Major Grants and noted the wording is similar to last year’s. The Committee updated the funding priorities list and amended the wording in regards to the favorable considerations. Additional considerations were discussed based on the previous and current grant programs which staff will further research.



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Adjournment

The meeting adjourned at 9:05 a.m.

Minutes approved: _____
(Date)