



Meeting of the Program Committee
 Wednesday September 2, 2015
 7:30-9:00 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT			NOT PRESENT	ALSO PRESENT
Nancy Sugg (by phone until 8:42 am)	Sharyne Shiu Thornton at 7:45am	Michael Leong	Ellie Menzies	Jeff Natter
Doug Jackson	Mike Heinisch	Judy Tobin	Rich Nafziger	Rikka Dayao
			Christina Bernard	Ellie Chopp

Judy Tobin called the meeting to order at 7:31 a.m. A quorum was present. There was no public comment.

Minutes

The Committee voted to approve the August 5, 2015 meeting minutes (Moved/2nded, Heinisch/Jackson 5 of 5 in favor).

Update on Communities of Opportunity and Living Cities work

The Executive Director updated the Committee on Communities of Opportunity and Living Cities work. Board members Judy Tobin and Ellie Menzies accompanied the Executive Director to the Rainier Valley meeting which focused on the codesign of the project. The three out of four CoO health care related strategies that the PHPDA will be focusing on in regards to contracting with the three sites are: (1) Access to healthy food, (2) community involvement in healthy activities, and (3) access and utilization of preventive and behavioral health services. The Memorandum of Understanding has been signed between the PHPDA, Seattle Foundation, and Public Health – Seattle & King County and the Executive Director will be sending the application to the three CoO sites soon.

Grant Management

Final 2014 Major Grant reports – Output, Outcome, and Demographics

The Executive Director and the Grants Coordinator presented to the Committee the final 2014 Major Grant reports. The main focus was on the service outputs, program outcomes, and demographics of the grantees’ data and what questions and feedback to provide as follow-up. Overall, the PHPDA and Committee had positive reactions to the comprehensive data received from the grantees and look forward to hearing more of their learnings from the projects. Aggregate report data and demographics will be presented at the November All Grantees Meeting.

Grantmaking

2016 Nimble Fund Guidance and Application Questions

The Executive Director presented to the Committee the updated 2016 Nimble Fund Guidance and Application Questions. The granting allowance has been lowered from \$50,000 to \$30,000 maximum per Nimble grant to provide a gap between Nimble and Major Grants. The total funding availability for Nimble Grants will be lowered from \$300,000 to \$225,000. PHPDA will fund advocacy work as appropriate in the grantee’s project and there will not be a Cycle 3 of Nimble Grants.

The Program Committee recommended as amended to forward to the Governing Council for vote at their next meeting (Moved/2nded, Jackson/Tobin).



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2016 proposal review panels

The Grants Coordinator presented the calendar for the 2016 proposal review panels to the Committee and requested that they provide their top choices for participation before the end of October before the first cycle of 2016 Nimble Funds is due in November.

Adjournment

The meeting adjourned at 9:10 a.m.

Minutes approved: _____

(Date)