Kevin Fox called the meeting to order at 2:38 p.m. A quorum was present. There was no public comment.

Dawn Chirwa and Sindhu Knotz, facilitators from The Giving Practice, presented the agenda for the retreat and an overview of the facilitation process. Dawn Chirwa reminded the group that the intent of the retreat was to position the Governing Council and Staff optimally for the year ahead to robustly pursue PHPDA’s mission to decrease health access and outcome disparities for the Puget Sound’s vulnerable population.

**Inspirational Sharing**
The Governing Council and Staff introduced themselves and shared what inspires them about their work at PHPDA. Dawn Chirwa summarized the feedback from the Survey Monkey questions on the issues of skills needed on the board, top strengths of the PDA, council vs. staff roles, how the community sees us and how we want to be seen, and on what “advocacy” means to the PDA.

**The Path Forward**
The Governing Council and Staff discussed the definition and role of advocacy, its relation to grantmaking, and the difference between advocacy and lobbying.

**Building on our Strengths**
Sindhu Knotz facilitated a discussion on PHPDA and personal values. The top PHPDA values as identified by the participants included justice, effectiveness, stewardship, vision, and making a difference.

**Our Work**
The Governing Council and Staff discussed their ultimate vision for the PDA, what the community would look like if this vision was achieved, and how to achieve these goals using advocacy and grantmaking. Participants broke into groups to discuss what they want PHPDA to be known for and created hypothetical newspaper headlines detailing the successes of PHPDA achieving its mission in the community.

The discussion transitioned to address the obstacles to achieving the ultimate mission and the hypothetical newspaper headlines, including community knowledge of PHPDA, the need for expanded diversity on the board, staff capacity, revenue, time spent on real estate issues, and the shifting landscape of healthcare.
The Governing Council and Staff deliberated on the issue of prioritizing advocacy and the topics on which PHPDA should advocate.

**Wrap-up**
Dawn Chirwa and Sindhu Knotz summarized the discussion and stated they will compile a full report of the proceedings for Governing Council review.

Mike Heinisch thanked the facilitators for their work prior to and during the retreat.

**Adjournment**
The meeting was adjourned at 7:18 p.m.

Minutes approved__________________________  __________ (Date)