Meeting of the PHPDA Governing Council
June 12, 2018 5:30-7:00 p.m.
1200 12th Ave South, Quarters 2
Seattle, WA 98144

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Heinisch</td>
<td>Sue Taoka</td>
<td>Christina Bernard</td>
</tr>
<tr>
<td>Gloria Burton</td>
<td>Judy Tobin</td>
<td>Jeff Natter</td>
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<tr>
<td>(until 6:25 PM)</td>
<td></td>
<td>Mallory Fitzgerald</td>
</tr>
<tr>
<td>Susan Crane</td>
<td>Lydia Assefa-Dawson</td>
<td>Denise Stiffarm</td>
</tr>
<tr>
<td>(phone)</td>
<td>(arrived 5:35 PM)</td>
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<tr>
<td>Ellie Menzies</td>
<td>Tony McLean</td>
<td>Gene Yoon</td>
</tr>
<tr>
<td>(arrived 5:35 PM)</td>
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<td></td>
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<tr>
<td>Nancy Sugg</td>
<td></td>
<td>Michael Finch</td>
</tr>
<tr>
<td>(arrived 5:58 PM)</td>
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<td>(phone 6:05 PM)</td>
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Mike Heinisch called the meeting to order at 5:30 p.m. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Governing Council approved the May 8, 2018 Governing Council minutes (Moved/2nded by Judy Tobin/Sue Taoka, 5 of 5 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from May 8, 2018, and Program Committee minutes from April 04, 2018.

Executive Director and Staff Report

The Executive Director discussed PHPDA meetings with City and County Councilmembers. Their responses have been positive. The Councilmembers have been helping PHPDA get in touch with other organizations that are health related in their districts. The Executive Director, Doug Jackson, and Lydia Assefa-Dawson met with a representative from the African American Male Wellness Walk and discussed awarding a $1500 grant for healthcare items to be used in their Renton event in September. The Council discussed marketing strategies and The Vida Agency’s activities.

Financial Stewardship

2017 Independent Audit
The Executive Director and Finance Committee member Sue Taoka presented the 2017 audit results. The Executive Director noted that Andrew Prather from Clark Nuber presented the audit to the Finance Committee and that the PDA was given a clean audit with no findings. There were no audit adjustments, journal entries or reportable internal control issues. The North Lot expenses of 2016 and 2017 were adjusted to being capitalized and the capital assets will increase between years 2015-2017 due to the North Lot project. For 2018, the $1.7 million deeded as a grant by HSDPDA, contingent on AiPACE’s presence.

The Governing Council voted to accept the 2017 Independent Audit (Moved/2nded by Sue Taoka/Judy Tobin, 8 of 8 in favor)
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Governance

Governance Rules & Regulations Change (Resolution 06-2018)
The Governing Council Chair reviewed the proposed Rules & Regulation changes. Amendment to Article 1 Section 2 proposes commitment to the Program or Finance Committee, a willingness to participate in one or more grant application review panel per year, and/or participation on an ad hoc committee created by the Governing Council. Article 1 Section 4 proposes possible removal by a two-thirds vote of the whole Council if Governing Council members do not fulfill the revised commitments noted in Article 1 Section 2. Article II Section 1 proposes to correct the starting time for the monthly Governing Council meetings at 5:30 PM instead of 5:00 PM. The Council discussed the amendments and setting clear expectations.

The Governing Council voted to approve Resolution 06-2018 amending the PHPDA Rules and Regulations (Moved/2nded by Judy Tobin/Tony McLean, 8 of 9 in favor with 1 abstention (Menzies))

Re-Branding of PHPDA Grants Program (Resolution 07-2018)
The Executive Director discussed Resolution 07-2018, re-branding the PHPDA Grants Program as the “Health Equity Fund, a program of the PHPDA.” The Council discussed the benefits of clarifying and describing the grants program. PHPDA legal counsel noted that this will not replace the "Pacific Hospital Preservation & Development Authority" as the PDA’s legal entity name or identity.

The Governing Council voted to approve Resolution 07-2018, designating “Health Equity Fund” as the grant program of the PHPDA (Moved/2nded by Judy Tobin/Ellie Menzies, 9 of 9 in favor)

Real Estate and North Lot Project

Update on North Lot Project
The Executive Director discussed the North Lot Project. Building A is projected to include ±136 low-income units, including AiPACE and the early childhood program; Building B will include ±169 workforce units at or below 80% AMI. The Council discussed the number of family units and parking structure. The Council also discussed design responsibility, MUP process for review and approval for major deviations, as well as proposed lease terms.

Executive Session: Real Estate matters pursuant to RCW 42.30.110(1)(c)
The Governing Council entered into Executive Session from 6:25 PM to 6:40 PM
The Governing Council Chair, Mike Heinisch, announced an extension of the Executive Session for an additional 10 minutes.
The Governing Council re-entered Executive Session from 6:40 PM to 6:50 PM.
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Adjournment
The meeting was adjourned at 6:48 p.m.

Minutes approved [Signature] [Date]