



Meeting of the PHPDA Governing Council
 Tuesday, September 8, 2020 5:30 - 7:00 PM

Meeting: <https://zoom.us> **Meeting ID** 818 7386 5706
<https://us02web.zoom.us/j/81873865706?pwd=bzFGaFBpT0NESE1RSzFXZFBrDA2QT09>
Phone Option: 1-253-215-8782
Password: CULTURAL (Numeric Password for Phone: 17601831)

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Sue Taoka	Nancy Sugg	Gloria Burton	John Kim	Christina Bernard
Bob Cook	Mike Heinisch	[GC Vacancy]	Mallory Fitzgerald	Gene Yoon
Doris Koo	Ellie Menzies		Denise Stiffarm	Michael Finch
Susan Crane (arrived 5:57 PM)				

Sue Taoka called the meeting to order at 5:32 PM. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Governing Council approved the minutes for the August 11, 2020 Governing Council meeting (Moved/2nded by Mike Heinisch/Doris Koo, 6 of 6 in favor)

Executive Director and Staff Report

The PHPDA Staff updated the Council on the Executive Director and Staff Report.

- The Executive Director highlighted the 2020 Nimble Grant Cycle 3 Review Panel and thanked PDA Staff, Mike Heinisch, and Bob Cook for their work.
 - The Committee discussed the high number of good applications and some options for addressing the likely continued high need for these grant funds going forward.
- The Executive Director thanked Ellie Menzies for all the connections and introductions she's been making. He has already met with several representatives.
- The Executive Director also thanked Paul Feldman for all of his Strategic Communications assistance while working with Pyramid Communications. He agreed to the Chair's suggestion to provide the Governing Council with a near-finalized version of the Strategic Communications plan and messaging to finalize together.

Financial Stewardship

Annual Authorization of CD Investments (Resolution 08-2020)

The Associate Director reviewed Resolution 08-2020 on CD Investments. The PHPDA Governing Council reviews and adopts a CD Investment resolution annually. No major changes have been made.

The Governing Council voted to accept Resolution 08-2020 on Annual Authorization of CD Investments, authorizing the Executive Director to establish and maintain CD accounts and activities for the next year with guidance from the Finance Committee. (Moved/2nded by Bob Cook/Nancy Sugg, 7 of 7 in favor)

Grantmaking

2020 Nimble Grant Cycle 3 Awards (Resolution 09-2020)



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The Grants Manager reviewed Resolution 09-2020 on Nimble Grant Cycle 3 Award recommendations.

- The 2020 Nimble Cycle 3 Review Panel consisted of four (4) participants (PHPDA Grants Staff John Kim and Mallory Fitzgerald; Governing Council Members Bob Cook and Mike Heinisch).
- The PHPDA received twenty (20) applications. The Review Panel recommended full and partial funding for the following organizations, funding six (6) programs totaling \$101,885:

Alefba Group	Ethiopians of King County (Southeast Seattle Education Coalition is fiscal sponsor)
Korean Women Association	Northwest Center for Public Health Practice
Telehealth Access for Seniors, Inc.	Washington Recovery Alliance

- Only PDA Staff reviewed one of the proposals because the application requested less than \$10k. The Review Panel agreed to award that program a grant.
- All applicants who did not receive a grant have the option to contact the Grant Staff for feedback on their proposals.
- The Grants Manager reminded the Governing Council that award information is to remain confidential until news is released.

The Governing Council voted to approve Resolution 09-2020 authorizing the Executive Director to negotiate and execute 2020 Nimble Grant Cycle 3 contracts (Moved/2nd by Mike Heinisch/Susan Crane, 7 of 7 in favor).

2021 Nimble Grant Guidance

The Associate Director reviewed the 2021 Nimble Grant Guidance with the Governing Council.

- The Guidance was preliminarily reviewed and edited by PHPDA Staff and then discussed with the Program Committee.
- Calendar dates are roughly similar to this year. There are three Nimble Grant Cycles with the same total funding levels for Nimble Grants as prior years.
- Application instructions will be uploaded on our website and news will be released via Constant Contact by the end of this week.

The Governing Council voted to approve the 2021 Nimble Grant Application Guidance (Moved/2nd by Nancy Sugg/Doris Koo, 7 of 7 in favor).

Property and Real Estate

Update on discussions with Department of Commerce

The Executive Director updated the Council on discussions with Department of Commerce.

- After PHPDA agreed to proposed language in the amendment to waive interest and annual escalations until 2023, Commerce expressed a preference for some flexibility to negotiate further in August of 2023. Noting that the amendment already includes the ability for repayment over time if needed, the Finance Committee agreed to respectfully decline their counteroffer and



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proceed with the amendment as is. Acknowledgement of commitment to continued partnership will be included in the resolution on the amendment, expected to be brought for action in October.

Update on PacMed and Master Plan

The Executive Director and Associate Director will be meeting with PacMed’s newest Executives.

Update on N Lot

There was no update on the North Lot.

Governance

Continued Conversations on GC Recruitment

Mike Heinisch led Governing Council discussions on GC Recruitment and how the PHPDA can approach potential candidates.

- The PHPDA will need to fill both Tony McLean and Mike Heinisch’s vacancies by the end of 2020. Mayoral appointee Susan Crane will also be up for reappointment at the start of 2021.
- The Council reviewed the matrix results and addressed where the PHPDA is lacking:
 - Mike Heinisch expressed prioritizing healthcare and health administration, public health, and health insurance expertise. There will be a lack of presence from South and Rural King County once Mike Heinisch terms out as well.
 - He also raised board demographic concerns regarding race (Black, Latinx, and NA/AN in particular) and gender diversity.
 - The Governing Council recommended a few people to speak with to get recommendations on potential candidates.
- The Executive Director asked the Council to review the Governing Council responsibilities in the attached document. Several suggestions were made on amending some wording as well as adding a picture of the Pacific Tower to be readily shared with potential candidates.

Adjournment

The meeting was adjourned at 6:57 PM.

Minutes approved 

10/14/20
(Date)