



Meeting of the Governing Council Minutes

Tuesday February 8, 2011

5:30-7:00 p.m.

Quarters 2 Building, Beacon Hill
1200 12th Ave South Seattle, WA

MEMBERS PRESENT			ALSO PRESENT
Kevin Fox	Marc Provence	Lance Wilken	Rosemary Aragon, ED
Tom Wood	Linda Ruiz	Dan Lessler	Christina Bernard, PA
Marite Butners	Wendy Watanabe (from 5:37)	Theresa Rambosek (until 6:40)	Denise Stiffarm, K&L Gates

Kevin Fox called the meeting to order at 5:33 p.m. A quorum was present. There was no public comment.

Consent Calendar

The Governing Council approved the January 11, 2011 Governing Council minutes (Moved/2nded by Rambosek/Ruiz. 8 of 8 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes and Planning Committee minutes from January 11, 2011.

Increase access to care

2010 Charity Care Report

The Council reviewed and approved the 2010 Charity Care Report and forwarded it to the City and County (Moved/2nded by Butners/Rambosek. 8 of 8 in favor).

2010 KCPA Grant Report (Grant # 2010-01)

Linda Ruiz led discussion on KCPA's final 2010 grant report and reported that KCPA continues to meet their annual goals. The Council voted to accept the final 2010 Grant Report (Moved/2nded by Ruiz/Lessler. 9 of 9 in favor).

Year 1 Navigator Grant Financial summary (Grant # 2009-02)

The Council reviewed and voted to approve the Year 1 Navigator financial report (Moved/2nded by Butners/Provence. 9 of 9 in favor).

Financial stewardship

Operating Policy 02-2010 Executive Director Compensation

The Council reviewed the Executive Director Compensation Operating Policy, as recommended by the Finance Committee as Policy 01-2011. The policy outlines the process and timeline for evaluating the Executive Director salary range and the annual review of compensation. The Council voted to approve the policy (Moved/2nded by Wilken/Wood. 9 of 9 in favor).

2010 year end financials

The Council reviewed and voted to accept the year-end 2010 financial statements (Moved/2nded by Butners/Wood. 9 of 9 in favor).



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Finance Committee Charter revisions

The Council reviewed the updated Finance Committee Charter, as reviewed by legal counsel and amended by the Finance Committee. The Charter updates the Committee's responsibilities in simplified language and includes additional types of Committee members. There was a motion to approve the updated Charter (Moved/2nded by Rambosek/Wilken).

Discussion of the changes to the Charter followed. Council members had several questions regarding the inclusion of voting Committee members who are not members of the Governing Council.

The Council voted to table the previous motion (Moved/2nded by Ruiz/Provence. 9 of 9 in favor).

Tower Update

The Executive Director updated the Council on meetings with Wright Runstad.

Governance

PHPDA priorities

The Council reviewed the PHPDA 2011 priorities, reflecting the coordinated workplan for the Governing Council, the Committees and the Executive Director. The document provides a template and metrics for assessing accomplishments in 2011. Council members will review the list and provide feedback on the goals, as well as how to think about and assess success.

Executive Director Job Description

The Council will review the Executive Director's job description at a later meeting.

Adjournment

The meeting was adjourned at 7:01 p.m.

Minutes approved _____ (Date)