



Meeting of the PHPDA Governing Council
March 13, 2012 5:30-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Kevin Fox	Marc Provence	Lance Wilken	Rosemary Aragon
Linda Ruiz	Dan Lessler		Christina Bernard
Marite Butners	Mike Heinisch		Denise Stiffarm
Theresa Rambosek (until 6:21)			Steve Wood (until 6:21)

Kevin Fox called the meeting to order at 5:34 p.m. A quorum was present. There was no public comment.

Consent Calendar

The Governing Council approved the February 14, 2012 Governing Council minutes (Moved/2nded by Rambosek/Provence. 7 of 7 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from February 14, 2012 and the Planning Committee minutes from February 1, 2012.

Tower Update

Steve Wood joined the meeting. He and the Council discussed recent events related to the Tower lease.

Governance

Strategic Planning consultant (Res 03-2012)

The Planning Committee Chair discussed the process to select a strategic planning consultant. He reported that three firms submitted proposals that were responsive to PHPDA’s needs and within the approved budget. Those firms were interviewed and the Planning Committee discussed the three firms at their last meeting. The Committee recommended Clegg & Associates, pending a final in-person interview with Lynn Hagerman Associates, and authorized the Planning Chair and the Executive Director to make a final recommendation. As the final interview did not change their opinions, Clegg & Associates was recommended, based largely on their experience with healthcare, as well as their proposed approach and the feedback received in reference checks.

The Council voted to adopt Resolution 03-2012, as amended, approving retention of Clegg & Associates for strategic planning consulting (Moved/2nded by Provence/Lessler. 6 of 6 in favor).

Board Self Evaluation

The Council voted to amend the agenda to remove the discussion of board self-evaluation (Moved/2nded by Fox/Lessler. 6 of 6 in favor).

Nominating Committee update

The Nominating Committee updated the Council on the process to recruit additional Council members and strategic advisors. Several candidates have been identified and some preliminary interviews have been conducted.



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2011 Report to the City of Seattle

The Executive Director discussed the 2011 Report to the City of Seattle, which is a standard report required of all PDAs outlining program priorities and financial information. The Council voted to approve the report and forward it to the City Clerk (Moved/2nded by Ruiz/Butners. 6 of 6 in favor).

Revision to Operating policy 03-2010 Employment Practices-Executive Director Performance Review

The Council reviewed changes to Operating Policy 03-2010, which were made to conform to recommendations about the Executive Director performance review process in late 2011. The Council voted to adopt the amended policy (Moved/2nded by Ruiz/Heinisch. 6 of 6 in favor).

Access to Care

2011 PANW final grant report & financial report

The Council reviewed the grant report and financial report for the 2011 Project Access Northwest grant, which were previously reviewed by the Planning and Finance Committees, respectively. The Council approved the report (Moved/2nded by Butners/Lessler. 6 of 6 in favor).

2011 CHC education grant report & financial report

The Council reviewed the report on the 2011 CHC education grant, including the outline of how the money was spent. The Council approved the report (Moved/2nded by Heinisch/Lessler. 6 of 6 in favor).

Adjournment

The meeting was adjourned at 6:59 p.m.

Minutes approved _____ (Date)