



Meeting of the PHPDA Governing Council
July 10, 2012 5:30-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Linda Ruiz (6:05)	Nate Dreon (on phone)	Kevin Fox	Rosemary Aragon
Mike Heinisch	Dan Lessler		Christina Bernard
Theresa Rambossek	Marc Provence		
Marite Butners	Judy Tobin		

Theresa Rambossek called the meeting to order at 5:34 p.m. A quorum was present. There was no public comment.

Consent Calendar

The Governing Council approved the June 12, 2012 Governing Council minutes (Moved/2nd by Butners/Tobin. 7 of 7 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from June 12, 2012. The Planning Committee Minutes from June will be reviewed at the next Governing Council meeting once they have been approved by the Planning Committee.

Strategic Planning

2012 Strategic Plan

Planning Committee Chair Marc Provence presented and discussed the final report from the PHPDA Strategic Planning process. He and the Council discussed several follow-up steps to be taken by staff, the Council, and both PHPDA Committees, including work on a communications strategy, detailed work on the grantmaking process, and work on collaboration. The Council brainstormed groups they may work with on various aspects of these steps.

The Council voted to approve the 2012 Strategic Plan document (Moved/2nd by Tobin/Provence. 7 of 7 in favor).

Approach to Foundation funding partners

The Executive Director discussed the steps that will likely be taken to develop funding partners. Staff has compiled a list of some possible foundation partners. The Planning Committee will discuss several of these groups and their work in more detail to determine which organizations will be the best targets for partnership in the future.

Facilities visioning

The Executive Director updated the Council on the facilities visioning work being done by the ad hoc group discussed at the previous Governing Council meeting.

Tower Update

The Executive Director updated the Council on recent events related to the Tower lease.

The Council voted to move discussion of Resolution 08-2012 up in the agenda to be covered before the budget revisions (Moved/2nd by Provence/Butners 8 of 8 in favor).



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Financial Stewardship

Retention of CenturyPacific LP as PDA real estate broker (Res 08-2012)

The Executive Director discussed a resolution to retain Century Pacific LP as a real estate broker. The contract will only be entered into if and when the current Tower lease is terminated, as the PHPDA would only require such services at that time. She discussed the proposed fee structure, as well as the fact that Century Pacific is familiar with the PHPDA and the property, and would therefore be highly qualified if the PHPDA does need these services in the future.

The Council voted to adopt Resolution 08-2012 (Moved/2^{nded} by Tobin/Butners. 8 of 8 in favor).

2012 Budget Revision (Res 07-2012)

Finance Committee Chair Marite Butners introduced a proposed 2012 budget revision, and noted that the Finance Committee had reviewed the budget and recommended its approval. The Finance & Program Analyst then reviewed the changes compared to the original 2012 budget approved in December 2011, and noted why and how the updated amounts were calculated.

The Council voted to adopted Resolution 07-2012, adopting a revised 2012 PHPDA budget (Moved/2^{nded} by Ruiz/Lessler. 8 of 8 in favor).

Governance

Decision to hold August 14 GC meeting or not

The Council discussed whether to hold an August meeting. They decided to leave the meeting on the calendar, but authorize the Chair to cancel the meeting if there is no pressing business to discuss or act on (Moved/2^{nded} by Heinisch/Tobin. 8 of 8 in favor).

Adjournment

The meeting was adjourned at 6:52 p.m.

Minutes approved _____ (Date)