



Meeting of the Governing Council Minutes

Tuesday July 13, 2010

5:30-7:00 p.m.

Quarters 2 Building, Beacon Hill
1200 12th Ave South Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Gary Zimmerman, Chair	Marc Provence	Kevin Fox	Rosemary Aragon, ED
Lance Wilken	Linda Ruiz	Tom Wood	Christina Bernard, PA
Terri Rambosek	ON TELEPHONE Marite Butners		Denise Stiffarm, K&L Gates
Wendy Watanabe			Andrew Prather, Clark Nuber PS (by phone)

Gary Zimmerman called the meeting to order at 5:33 p.m. A quorum was present. There was no public comment.

Executive Director Rosemary Aragon introduced new Program Analyst Christina Bernard.

Consent Calendar

The Governing Council approved the June 8, 2010 Governing Council minutes (Moved/2^{nded} by Ruiz/Watanabe. 6 of 6 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from June 8, 2010 and the Planning Committee minutes from June 7, 2010.

Financial Stewardship

Greenwood, Ohlund & Co, LLP as PHPDA Accounting Firm (Res 04-2010)

The Council approved Resolution 04-2010 authorizing the retention of Greenwood, Ohlund & Co., LLP as the PHPDA’s accounting firm effective July 2010 (Moved/2^{nded} by Rambosek/Provence, 6 of 6 in favor).

2009 Independent Audit

Andrew Prather of Clark Nuber PS joined the meeting by phone at 5:15 p.m. He presented the draft 2009 Audit Report and Financial Statements, stating that it was a clean audit. He stated that after approval by the Governing Council, Clark Nuber PS would send the final Audit Report. The Committee voted to approve the 2009 Audit (Moved/2^{nded} by Rambosek/Wilken, 6 of 6 in favor).

Governing Council/Auditor discussion

At 5:57 p.m., staff were excused for a discussion between the auditor and the Council. Staff returned at 6:01 p.m.

Foster System Change

Year 2 Children’s Navigator Grant (Res 05-2010)



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Council Member Marc Provence reviewed the grant awarded to Children’s Hospital last year for their Patient Navigator program and discussed the renewal of the grant for a second year. He presented highlights from year 1 and some changes in the draft year 2 proposal. He then discussed a resolution authorizing Executive Director Rosemary Aragon to enter into contract for renewal of the grant. The Council voted to approve Resolution 05-2010 authorizing the Executive Director to approve the grant subject to a \$125,000 limit and review by the Planning Committee (Moved/2^{nded} by Ruiz/Watanabe, 6 of 6 in favor). The Planning Committee will discuss the final Year 2 grant proposal on August 4.

Board Governance

Nominating Committee to address 2011 Council appointments

Council Chair Gary Zimmerman led discussion on formation of a nominating committee. The Council terms of Gary Zimmerman, Marite Butners and Terri Rambosek end in December 2010. Marite Butners and Terri Rambosek are eligible for renomination. Gary Zimmerman is reaching the end of his 3rd term, and is term limited. The Committee will identify and meet with potential Council members and will bring a preliminary report to the September Governing Council meeting. They will also recommend an officer slate for 2011. The Council voted to create a Nominating Committee with Linda Ruiz, Marc Provence and Gary Zimmerman as members (Moved/2^{nded} by Watanabe/Rambosek, 6 of 6 in favor).

Operating Policy 03-2010 Executive Director Performance Review Process

The Council reviewed the Executive Director performance review process, as previously reviewed by the Finance Committee. The Council voted to approve Operating Policy 03-2010 (Moved/2^{nded} by Wilken/Provence, 6 of 6 in favor).

Tower Lease Update

Gary Zimmerman updated the Council on meetings with Wright Runstad.

Adjournment

The meeting was adjourned at 6:54 p.m.

Minutes approved _____ (Date)