



Special Meeting of the PHPDA Governing Council
September 13, 2011 4:15-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT			ALSO PRESENT	
Kevin Fox	Marc Provence	Tom Wood (4:26-6:52)	Rosemary Aragon, ED	Tom Trompeter (Healthpoint) 5:00-6:25
Lance Wilken	Linda Ruiz	Theresa Rambosek	Christina Bernard, PA	Kathie Huus (Public Health) 5:00-6:25
Marite Butners (until 6:10)	Wendy Watanabe	Dan Lessler		Margaret Shepherd 5:00-6:25
				Janna Wilson (Public Health) 5:00-6:25

Kevin Fox called the meeting to order at 4:19p.m. A quorum was present. There was no public comment.

Consent Calendar

The Governing Council approved the July 12, 2011 Governing Council minutes (Moved/2^{nded} by Watanabe/Butners. 8 of 8 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from July 12, 2011 and Planning Committee minutes from July 6, 2011.

The four members of the Executive Committee approved the July 25, 2011 Executive Committee minutes (Moved/2^{nded} by Butners/Ruiz. 4 of 4 in favor).

The Program Analyst reported that the amended PHPDA Charter, approved at the July Governing Council meeting, had been approved by the Mayor, officially instituting the changes.

Tower

Update

The Executive Director and Governing Council Chair updated the Committee on events related to the Tower lease during the summer.

2011 North Lot CPI rent adjustment

The Council reviewed a preliminary estimate of the N Lot 10-year CPI rent adjustment calculation effective September 2011. The adjustment is expected to be finalized in the coming weeks when August CPI numbers are issued. The Council voted to accept the preliminary calculation. The Finance Chair and Executive Director will approve the final calculation when available and report back to the Council (Moved/2^{nded} by Butners/Rambosek. 9 of 9 in favor).

Contract with Lynn Claudon Consulting

The Governing Council Chair reported that he contracted with Lynn Claudon, a Government Relations consultant recommended by PHPDA's Real Estate consultant Steve Wood, over the summer. The Council voted to ratify the Governing Council Chair's action to contract with Lynn Claudon Consulting (Moved/2^{nded} by Butners/Watanabe. 9 of 9 in favor).



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Financial stewardship

The Program Analyst reported that a small change had been made to PHPDA's Investment Policy (Op-Pol 04-2006). On the advice of legal counsel, an additional RCW governing PHPDA investments (39.60.050) is now referenced in the policy.

Quarter 2 2011 Financial Summary

The Council reviewed and voted to accept the Q2 2011 financial statements (Moved/2nded by Butners/Ruiz. 9 of 9 in favor).

CD Investments (Resolution 11-2011)

The Council adopted Resolution 11-2011, as amended (Moved/2nded by Watanabe/Lessler. 9 of 9 in favor). The resolution governs PHPDA CD investments through September 2012.

Governance

Resolution 10-2011, Meeting of the Member December 13, 2011

The Council adopted Resolution 10-2011, setting the date for the annual Meeting of the Member for December 13, 2011 (Moved/2nded by Provence/Butners. 9 of 9 in favor).

Strategic Planning Dialogue with Stakeholders

The Council was joined by Tom Trompeter, Kathy Huus, Janna Wilson and Margaret Shepherd. They discussed the current state of the local safety net system, as well as likely impacts of future budget cuts and healthcare reform. The Council asked several questions and went on to discuss how the information presented will impact the PHPDA's Strategic Planning decisions over the next several months.

Governance

Update on progress-2011 PHPDA Goals

Governing Council members will review the update on progress toward the 2011 PHPDA goals.

Topics for Discussion at Meeting of the Member

The Council will discuss topics for the Meeting of the Member discussion at a later meeting.

Next steps-strategic Planning

The Committee briefly discussed scheduling for continued Strategic Planning discussions.

Adjournment

The meeting was adjourned at 7:06p.m.

Minutes approved _____ (Date)