



Meeting of the Governing Council Minutes

Tuesday September 14, 2010

5:30-7:30 p.m.

Quarters 2 Building, Beacon Hill
1200 12th Ave South Seattle, WA

MEMBERS PRESENT			ALSO PRESENT
Gary Zimmerman, Chair	Marc Provence	ON PHONE	Rosemary Aragon, ED
Lance Wilken	Linda Ruiz	Wendy Watanabe	Christina Bernard, PA
Terri Rambosek	Marite Butners		Denise Stiffarm, K&L Gates
Tom Wood	Kevin Fox		

Gary Zimmerman called the meeting to order at 5:37 p.m. A quorum was present. There was no public comment.

Consent Calendar

The Governing Council approved the July 13, 2010 Governing Council minutes (Moved/2^{nded} by Fox/Provence. 8 of 8 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from July 13, 2010 and the Planning Committee minutes from July 7, 2010.

Strategic Planning

2011 Budget—Revenue assumption scenarios

The Governing Council asked to see the alternative revenue scenarios being requested by Finance & Audit. They asked for the 2011 Budget Revenue options as well as the multi-year projection.

2010 DSHS Interpreter Services Contract/Interlocal Agreement-with new billing methodology

Marite Butners reported on the new DSHS-PHPDA Interlocal Agreement for Interpreter Services to be effective October 1, 2010. She reported that the contract is similar to previous contracts and returns to a billing methodology similar to that in the contract that was in effect through Quarter 2 2009. The Council and PHPDA staff also discussed plans to audit the PMC Interpreter Services files in the next several months. The Council voted to approve the new Interlocal Agreement (Moved/2^{nded} by Ruiz/Wood. 8 of 8 in favor).

Quarter 2 Charity Care Report

The Council voted to approve the Quarter 2 Charity Care Report (Moved/2^{nded} by Wood/Fox. 8 of 8 in favor).

Financial Stewardship

Proposed regulatory changes governing lease accounting

Lance Wilken gave a high level description of the proposed changes.

Strategic Planning

Planning Committee update on strategic planning efforts

Planning Chair Wendy Watanabe joined the meeting by phone and led discussion on PHPDA's strategic planning. She reported on Soft Soundings meetings and the Council discussed future program priorities and opportunities. The Council will spend time in the October meeting continuing this discussion.



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Financial Stewardship

CD Reinvestments and new CD investments (Res 06-2010)

Finance Chair Kevin Fox presented the Resolution 06-2010, as revised by the Finance Committee. The resolution provides authority for staff, with the approval and advice of the Finance Committee, to invest in up to four CDs. The Council voted to approve the resolution (Moved/2^{nded} by Butners/Ruiz. 8 of 8 in favor).

Quarter 2 Financial Summary

The Council reviewed and voted to approve the Quarter 2 Financial Summary (Moved/2^{nded} by Butners/Rambosek. 8 of 8 in favor).

2008-2009 State Audit

The Executive Director reported on discussions with the State Auditor. The final exit meeting with the auditors will be held in October, at which time they will provide a report on any findings or recommendations.

The Executive Director also reported that she confirmed with the Internal Revenue Service that PHPDA does not have to file a Form 990. She spoke with Ms. Barrett (#0141348) on September 10.

Expense Reimbursement Operating Policy (09-2010)

Marite Butners presented Operating Policy 09-2010 regarding expense reimbursements. The policy outlines the procedure for staff and Council members to be reimbursed for expenses incurred in carrying out PHPDA business. The Council made one change to the policy and voted to approve it as amended (Moved/2^{nded} by Wood/Fox. 8 of 8 in favor).

Adjournment

The meeting was adjourned at 7:29p.m.

Minutes approved _____ (Date)