



Meeting of the PHPDA Governing Council
December 11, 2012 5:10-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Linda Ruiz	Judy Tobin	Nate Dreon	Rosemary Aragon
Mike Heinisch	Kevin Fox		Christina Bernard
Marc Provence	Theresa Rambosek	ON PHONE	Denise Stiffarm
Dan Lessler (left meeting from 6:20-6:45)		Marite Butners	Harvey Smith, Dorothy Graham, and David Ross from PMC (until 5:40)

Kevin Fox called the meeting to order at 5:04 p.m. A quorum was present. There was no public comment.

Discussion of healthcare issues with Harvey Smith, Pacific Medical Centers.

The Council discussed healthcare issues with Harvey Smith, CEO of PMC, and Dorothy Graham, PMC Board Chair.

Harvey Smith discussed upcoming changes he expected as a result of the implementation of the Affordable Care Act. He also reviewed what impact these changes might have on PMC and actions PMC is taking to prepare.

Mr. Smith then went on to provide an overview of PMC's strategic plan
 The PMC representatives left the meeting at 5:40 p.m.

Consent Calendar

The Governing Council approved the November 13, 2012 and November 30, 2012 Governing Council minutes (Moved/2nded by Tobin/Heinisch. 8 of 8 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from November 13, 2012 and the Planning Committee Minutes November 7, 2012.

Acknowledgement of Linda Ruiz, retiring from Governing Council

The Executive Director, Governing Council Chair, and Governing Council members thanked Linda Ruiz for her many years of work with the PHPDA. Ms. Ruiz will reach the end of her final term with the PHPDA Governing Council at the end of 2012. She has agreed to remain available as a resource and advisor to PHPDA and the Planning Committee.

Governance

Election of 2013 Governing Council officers (Res 17-2012)

The Council voted to adopt Resolution 17-2012, appointing officers for 2013 (Moved/2nded by Provence/Heinisch. 8 of 8 in favor). The officers are Theresa Ramobsek (Chair), Kevin Fox (Vice Chair), Marite Butners (Treasurer), and Judy Tobin (Secretary).

Recommendation of candidate for Mayoral appointment to Governing Council (Res 18-2012)

The Nominating Committee reported that they had met with several candidates and decided to recommend Diane Narasaki, Executive Director of Asian Counseling and Referral Service, to serve a



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three year term. Several Committee members noted that she had a good background in behavioral health and social determinants of health. They believe she will be a strong addition to the Governing Council. The Council voted to adopt Resolution 18-2012, recommending Diane Narasaki to the Mayor for appointment to the Governing Council (Moved/2nded by Tobin/Provence. 8 of 8 in favor).

Appointment of Strategic Advisors to the Planning Committee

Planning Committee Chair Marc Provence reported that in the process of interviewing candidates for the Council, there were several additional people interested in a role with PHPDA. The Planning Committee discussed Sharyne Shiu Thornton at their most recent meeting and recommended she be appointed a Strategic Advisor to the Planning Committee. The Council voted to approve this appointment (Moved/2nded by Ruiz/Lessler. 8 of 8 in favor).

Mr. Provence then went on to discuss Michael Leong, Corporate Counsel at Sea Mar, as a Strategic Advisor candidate to the Planning Committee, and a potential Governing Council Candidate in the future. Nominating committee members were impressed with him and his experience. The Planning Committee did not previously discuss him as a potential advisor, but all Committee members were present and in favor of his appointment. The Council voted to appoint Michael Leong as a Strategic Advisor to the Planning Committee (Moved/2nded by Tobin/Lessler. 8 of 8 in favor).

Mr. Provence also reported that the Planning Committee discussed how other advisors, such as previous Council members and those willing to advise on particular topics, might be designated. They will continue this discussion in January.

Financial Stewardship

Approve 2013 Operating Budget (Res 19-2012)

The Finance & Program Analyst, Executive Director, and Finance Chair discussed the 2013 Operating Budget, which the Finance Committee forwarded to the Governing Council for approval. They noted items that had changed from previous years, most significantly the Tower operating costs and reimbursement, which are based on the budget created by the property manager.

The Council adopted Resolution 19-2012, adopting the 2013 PHPDA Operating Budget (Moved/2nded by Ruiz/Tobin. 7 of 7 in favor).

2010-11 State Auditor Report

The Finance & Program Analyst reviewed the 2010-11 State Audit report. The PHPDA received a clean audit. There were a few exit and minor verbal recommendations, which staff will address in 2013.

PDA-Pac Med Interpreter Services Contract Renewal for 2013 (Res 20-2012)

The Council reviewed the 2013 renewal contract to between PHPDA and PMC for interpreter services for Medicaid patients served by PMC. The Council adopted Resolution 20-2012, approving the contract (Moved/2nded by Provence/Heinisch. 7 of 7 in favor).

Tower update & Property Management update

The Executive Director and Counsel Denise Stiffarm reviewed several final documents related to the termination of the Tower lease. The Executive Director also discussed an update from broker Steve Wood on interest in the building.



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Executive Session (Personnel matters: Executive Director Evaluation)

The Council went into Executive Session from 6:45 until 6:55 to discuss the Executive Director's 2012 evaluation. The Council did not take any action on the Executive Director salary beyond what was included in the 2013 operating budget.

Adjournment

The meeting was adjourned at 6:55 p.m.

Minutes approved _____ (Date)