



Special Meeting of the PHPDA Governing Council
May 6, 2013 5:30-7:00 p.m.
 Quarters 2 Building, Beacon Hill
 1200 12th Ave South Seattle, WA 98144

MEMBERS PRESENT		ON PHONE 6:32-6:54	ALSO PRESENT	
Marite Butners	Nate Dreon (from 5:44)	Dan Lessler	Rosemary Aragon	Steve Wood (until 6:54)
Mike Heinisch	Theresa Rambosek	Marc Provence	Christina Bernard	Michael Finch (until 6:54)
Diane Narasaki	Kevin Fox			
Judy Tobin				

Theresa Rambosek called the meeting to order at 5:34 p.m. A quorum was present. There was no public comment.

The Governing Council approved the April 9, 2013 Governing Council minutes (Moved/2nded by Fox/Heinisch. 6 of 6 in favor).

The Governing Council accepted as information the Finance & Audit Committee minutes from April 9, 2013 and the Planning Committee Minutes from April 3, 2013.

Executive Session

Executive Session - to discuss real estate matters pursuant to RCW 42.30.110(c).

The Governing Council entered Executive Session at 5:37 to discuss real estate matters pursuant to RCW 42.30.110(c). Executive Session ended at 6:32.

Executive Director Search update

Mike Heinisch updated the Council on the Executive Director search process. He noted that the search committee would be interviewing seven semi-finalists, hoping to narrow the pool to two or three finalists after the interviews. The finalists also may have a chance to meet the PHPDA staff and will be interviewed by the full Governing Council. The Council then discussed the timeline for this process. They determined that they would prefer to have an additional Special Governing Council meeting specifically to conduct the interviews and that this meeting should occur before the June 11 public hearing. The additional meeting was tentatively scheduled on May 28 from 5pm-8pm.

Tower Lease

The Executive Director reported that PHPDA legal counsel Denise Stiffarm had researched whether Council Members Marc Provence and Dan Lessler, both State employees, could continue to participate in discussions regarding Tower lease options now that the State Department of Commerce had submitted a proposal to lease the building. She found guidance in RCW 42.52.030(2), which states, in part: *No state officer or state employee may participate in a transaction involving the state in his or her official capacity with a person of which the officer or employee is an officer, agent, employee, or member.* While case law and Attorney General opinions are less clear on the matter, she recommended that both Mr. Provence and Mr. Lessler not participate in any further conversations regarding the Tower lease or vote on any related matters. The Executive Director stated that they would also not receive any materials or communications related to these real estate matters. Mr. Provence and Mr. Lessler then both formally recused themselves.



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Marc Provence stated: Given that the Department of Commerce has submitted a formal proposal to lease the Tower, and because I am employed by the University of Washington, a State agency, I need to recuse myself from further consideration and deliberation related to the Tower lease. I formally request that PDA staff and other Governing Council members refrain from sharing any information with me related to the Tower lease consideration.

Dan Lessler stated: Given that the Department of Commerce has submitted a formal proposal to lease the Tower, and because I am currently employed by the University of Washington/Harborview and will soon be employed by the Washington Health Care Authority, both State agencies, I need to recuse myself from further consideration and deliberation related to the Tower lease. I formally request that PDA staff and other Governing Council members refrain from sharing any information with me related to the Tower lease consideration.

The Executive Director then discussed Ellie Chopp, a PHPDA employee and daughter of Rep. Frank Chopp, who is the Speaker of the House of the State of Washington and who is involved in the Department of Commerce's proposal to lease the building. The Executive Director noted that since the time that this idea for the Tower was first brought to the attention of the PHPDA, Ms. Chopp has been removed from all discussions and activities regarding the Tower leasing process. She does not see any materials, and all discussions on the topic occur behind closed doors. The Executive Director stated that she requested that Speaker Chopp and others involved in the State proposal do the same thing and not involve Ms. Chopp in any way. The Council acknowledged the appearance of a potential conflict of interest and appreciated staff actions in keeping Ms. Chopp uninvolved in all aspects of this issue.

Grantmaking

Interlocal Agreement with the HCA for MAM Interpreter Services effective July 1, 2013-Res 06-2013

The Finance and Program Analyst discussed a proposed new contract with the HCA for Medicaid Administrative Match for interpreter services. The current contract has been canceled as of June 30, 2013, with the new contract effective July 1, 2013 through June 30, 2019. She discussed the changes in the new contract, including payment for video remote interpreting, which was not covered under previous contracts. The Council voted to approve Resolution 06-2013 (Moved/2nded by Tobin/Butners. 7 of 7 in favor).

The Council then had some further discussion of the Executive Director candidates and recruitment process.

Adjournment

The meeting was adjourned at 7:24 p.m.

Minutes approved _____ (Date)