Meeting of the Program Committee  
Wednesday October 4 2017  
7:30-9:00 a.m.  
Quarters 2 Building, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
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<tbody>
<tr>
<td>Mike Heinisch</td>
<td>Teresa Mosqueda phone</td>
<td>Judy Tobin</td>
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<td>Jeff Natter</td>
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<td>Nancy Sugg</td>
<td>Elie Menzies</td>
<td>Christina Bernard</td>
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<td>Doug Jackson</td>
<td>Michael Leong</td>
<td>Mallory Fitzgerald</td>
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<td></td>
<td>Sharyne Shiu</td>
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<td>Thornton</td>
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Nancy Sugg called the meeting to order at 7:33 a.m. A quorum was not present. There was no public comment.

Minutes  
The Committee could not vote to approve the September 6, 2017 meeting minutes since a quorum was not established.

Update on North Lot and Finance Committee  
The Executive Director advised that preparation continues for the Early Design Guidance meeting scheduled on October 10th. The Executive Director advised that El Centro has accepted the rental quotes, and that AIPACE is also moving forward with their partnership in the project. He also advised that The Vida Agency continues to work with Barrientos LLC on website design.

A meeting was held between The Executive Director, Doris Koo and Sue Taoka of the Real Estate Committee, and Denise Stiffarm and Gerry Johnson from Pacifica Law Group to discuss the legal obligations of the PHPDA as they relate to a development role for the North Lot project. Becoming the master developer of the project would mean that the PHPDA would need to collateralize the entire campus. Therefore, the risk of the PHPDA being the master developer greatly outweighs the financial benefits. The Real Estate Committee analyzed each development role scenario, and recommended that the PHPDA lease the property after the Master Use Permit has been submitted. During the September meeting, the Governing Council voted to approve the PHPDA to become the Lessor of the North Lot.

Grant Management  
2016 Major Grant Demographics Summary  
The Finance & Grants Manager reviewed the 2016 Major Grant Demographics Summary. Overall the 2016 grants reached the PHPDA target populations, and the majority of the services were provided in King County. The Committee was satisfied with the data, but asked for more specificity in terms of aggregating zip code data into geographical areas.

The Executive Director advised that there were some third year grantees that may not be in the best of the PHPDA to award future funding to, due to lack of performance and responsiveness.

Grantmaking
Preliminary Discussion of Grant Focus for 2017

The Executive Director led the discussion on the Grant Focus for 2017. The Committee reviewed the data sources from King County, Medicaid, the PHPDA 2016 Major Grant Reports, the PHPDA learning sessions on South King County and homeless healthcare, and the PHPDA Evaluation report from Elaine Albertson. South King County, homeless and unstably housed populations, African American populations and people of color are all still relevant foci for 2018. In addition, the Committee discussed focusing on integrated behavioral health. There is a clear need for collaboration among agencies focused on South King County and homeless populations. The Committee discussed creating a grant program to facilitate future convenings for these focus areas. The Committee suggested an amount of $30,000 ($15,000 for each of the two focus areas). The PHPDA will send a survey to the agencies who participated in the learning sessions, to inquire if this type of grant fund would be of interest, and how best to facilitate ongoing planning.

Grant Guidance

The Program Committee reviewed the first drafts of the 2018 New and Renewal Grant Guidance. There were some minor changes made to clarify the meaning of a health disparity. Additions were made to the questions concerning collaboration with other agencies, how the program will address one or more of the CLAS standards, and how will the organization addresses systemic racism.

Adjournment

The meeting adjourned at 8:59 a.m.