



Meeting of the Program Committee
 Wednesday, December 5, 2018, 7:30-9:00 AM
 Quarters 2, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Mike Heinisch	Judy Tobin	Nancy Sugg	Jeff Natter	Christina Bernard
Doug Jackson	Ellie Menzies (phone)		Mallory Fitzgerald	Gene Yoon
Lydia Assefa-Dawson (phone, Arrived 8:22 AM)	Michael Leong (arrived 7:43 AM)			

Mike Heinisch called the meeting to order at 7:34 a.m. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Program Committee voted to approve the November 7, 2018 minutes (Moved/2nded by, Judy Tobin/Doug Jackson, 5 of 5 in favor)

Update on North Lot and Finance Committee

North Lot

The Executive Director discussed the North Lot development activities.

- A meeting with SCIDpda will be held on December 19, after which the PDA would begin creation of a draft lease.

Finance Committee

The Executive Director updated the Program Committee on Finance Committee activities.

- PHPDA's operating budget is on track to be approved at the next Governing Council meeting,
- The Real Estate Consultant and Executive Director are closing in on hiring a Property Assessment consultant.

Grant Management

Report on All Grantees Meeting

The Associate Director discussed the All Grantees Meeting held on Friday, November 30.

- The event went smoothly and on time. Received positive feedback from grantees at the event.
- The Vida Agency presented on "Telling Your Program's Story,"
- The revealing of the Health Equity Fund logo received enthusiastic response from the grantees,
- Grantees were collaborative and honest about their programs' shortcomings and successes.

Health Equity Logo

The Executive Director updated the Program Committee on the creation and debut of the Health Equity Logo provided by PHPDA's Communications Consultant, the Vida Agency.



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Grantmaking

Ongoing Work of South King County Health Coalition

The Executive Director discussed the ongoing work of the South King County Health Coalition (SKCHC).

- The Committee considered renewing their funds of \$15 k next year,
 - The Committee expressed an interest in continuing funding due to the Coalition's successes in convening and collaboration,
 - To renew, the PDA would ask SKCHC to submit a workplan and year-end report.
 - Possibly a condensed version of the Major Grant Renewal questions.

Committee Governance

Review of 2018 Program Committee Workplan and Accomplishments

The Executive Director reviewed the 2018 Program Committee Workplan and Accomplishments.

- The elimination of Aligned Funds: the Executive Director discussed partnership with UW School of Public Health and their potential opportunities for scholarships and internships,
- The Executive Director will send a list of PHPDA-funded reports to the Program Committee.
- Possibly hear from SKCHC during a Program Committee meeting on their progress and local landscape.
- The PHPDA's incorporation of CLAS standards to grantmaking practices.

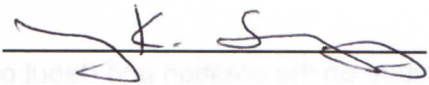
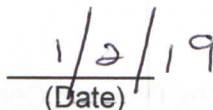
Program Committee Membership

The Executive Director discussed Program Committee Membership.

- Today was Judy Tobin's final Program Committee meeting. The Executive Director thanked her for supporting the PDA with her outstanding work in speaking for health equity and health competency.
- The PHPDA Governing Council voted for Bob Cook to replace Judy Tobin. Bob Cook will be seated in the Finance Committee.
- The PDA may possibly add a Strategic Advisor to the Program Committee. The Committee will discuss this option at its next meeting.

Adjournment

The meeting adjourned at 8:59 a.m.

Minutes approved:  
(Date)