



Meeting of the Program Committee
 Wednesday, February 5, 2020, 7:30-9:30 AM
 Quarters 2, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Mike Heinisch	Nancy Sugg	Michael Leong	John Kim	Christina Bernard
Doug Jackson	Ellie Menzies		Mallory Fitzgerald	Gene Yoon
Susan Crane (arrived 8:55 AM)				

Nancy Sugg called the meeting to order at 7:36 a.m. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Program Committee voted to approve the Program Committee minutes from January 8, 2020 (Moved/2nded by Ellie Menzies/Mike Heinisch, 4 of 4 in favor).

North Lot Updates

The Executive Director provided an update on the North Lot project. He discussed potential funding from the WA State Housing Finance Commission.

Grantmaking

Review of Letters of Intent (LOI)

The Program Committee reviewed and discussed 50 Major Grant Letters of Intent. The total amount requested by applicant organizations was \$7,504,533. Strong consideration was given to projects that address the PDA’s focus areas. Decisions were based on reviewer scores and discussions during this review meeting.

The Program Committee and Executive and Associate Directors (Nancy Sugg, Mike Heinisch, Ellie Menzies, Susan Crane, Michael Leong, Doug Jackson, John Kim, and Christina Bernard) are assigned to the LOI review panel. Six out of eight reviewers participated at the review meeting. Some Committee members recused themselves from reviewing specific LOIs due to potential appearance of conflict of interest. (Heinisch from Navos; Leong from Public Health – Seattle & King County and Community Health Network of Washington; and Sugg from Childhaven and Northwest Center for Public Health Practices.)

The following 14 organizations were invited to submit full applications:

Byrd Barr Place	Chief Seattle Club
Chinese Information and Services Center	Congregations for the Homeless
Entre Hermanos	Ethiopian Community in Seattle
Hepatitis Education Project	International Rescue Committee – Seattle
Odessa Brown Children’s Clinic	Project Access Northwest
Recovery Café	Refugee Women’s Alliance
Seattle Indian Health Board	Villa Comunitaria

