Meeting of the Program Committee  
Wednesday, April 3, 2019, 7:30-9:00 AM  
Quarters 2, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
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<tbody>
<tr>
<td>Mike Heinisch</td>
<td>Ellie Menzies</td>
<td>Jeff Natter</td>
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<tr>
<td>Nancy Sugg</td>
<td>Michael Leong</td>
<td>Mallory Fitzgerald</td>
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<td>Doug Jackson</td>
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<td>Gene Yoon</td>
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<td>Misha Werschkul (arrived 8:01 AM)</td>
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Nancy Sugg called the meeting to order at 7:33 a.m. A quorum was present. There was no public comment.

Consent Calendar Minutes
The Program Committee voted to approve the March 6, 2019 minutes (Moved/2nded by Michael Leong/Ellie Menzies, 4 of 4 in favor)

Update on North Lot and Finance Committee

Update on North Lot and Finance Committee

The Executive Director provided an update on the North Lot project and Finance Committee activities.

- Request for Qualifications (RFQ) for new communications consultant: The Finance Committee will approve the RFQ draft at their next meeting.
- Commerce’s Tower expenses: repairs and improvements payments were delayed.
  - Approximately $200K outstanding balance,
  - PHPDA sent notice to Commerce allowing for one-time late payment.
- North Lot draft lease with Seattle Chinatown International District PDA (SCIDpda).
  - Received SCIDpda’s response and they asked for major changes.
  - SCIDpda is now suggesting PHPDA should work with AiPANCE. All negotiating parties previously agreed that SCIDpda would obtain master lease.
  - AiPANCE requires site control for funding opportunities.
- The Executive Director presented a North Lot update to HSDPDA. Quarterly updates on North Lot status will be provided to HSDPDA.
- If SCIDpda for any reason decides not to sign the lease, the PHPDA will need to work with an alternative master lease to have AiPACE’s site control or the PDA will owe HSDPDA $1.7 million.
  - King County’s lease acquisition funding will continue as a loan until the PDA can dictate how many units are affordable to then be negotiable as a grant.

Grantmaking

Update on Renewal and New Major Grant Processes

The Associate Director updated the Committee on Renewal and New Major Grant Processes.

- Renewal Grant applications were due March 1st. The Renewal Panel Review is coming up this Monday, April 8th and fifteen Renewal applications were received. The Panel Review will provide recommendations for funding and the Governing Council will vote on a resolution to approve the recommendations at their next Council meeting.
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- New Major Grant applications were due March 21st and eleven applications were received. PHPDA Staff conducted tech reviews and the Review Panel meeting is scheduled for May 8th.
  o Six reviewers were assigned to the Review Panel: Nancy Sigg, Tony McLean, Paul Feldman, and PDA Staff Executive Director, Associate Director, and Grants Manager. The Governing Council at their May meeting will make final decisions from the Review Panel recommendations.

Update on PHPDA UW Intern Projects

The Executive Director updated the Committee on the PHPDA UW Intern Projects.
- Gracious Gamiao is working with PHPDA on an evaluation project researching possibly hidden biases in PHPDA’s grantmaking.
  o She is analyzing multiple variables for this project, such as size of agency, type of program, community served, amount requested, geographic area, age of agency, is/is not a focus area, funded before, etc. She will be looking at PDA's Major Grant LOIs, applications, and awards in the past 5 years (n = 200).
  o Gracious should have this completed by the end of June and will present her findings to the Program Committee, providing information and recommendations on how to proceed for future grantmaking. The Executive Director would like to present these results during next year's Peak Grantmaking conference.
- The PDA is working on sponsoring two more internships with the UWSPH.

Committee Governance

Program Committee Membership and Scheduling

The Committee discussed membership and rescheduling their monthly meetings to accommodate for additional Governing Council members interested in joining. Further discussion will take place at the May Program meeting.

Presentation

Federal and State Budget Impacts on Healthcare

Misha Werschkul from WA State Budget & Policy Center provided a presentation to the Program Committee on Federal and State Budget Impacts on Healthcare.

Adjournment

The meeting adjourned at 9:01 a.m.

Minutes approved: ____________________ 5/1/2019
(Date)