



Meeting of the Program Committee
 Wednesday, July 1, 2020, 7:30 - 9:00 AM

Meeting: <https://zoom.us> | Meeting ID: 813 9800 5839
<https://us02web.zoom.us/j/81398005839?pwd=NIR4WHpWTFZTUjE4T01TK00xTDRhZz09>
Phone Option: +1 253 215 8782
Password: GRANTEE (Numeric Password for Phone: 714530)

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT	
Mike Heinisch	Nancy Sugg	Susan Crane	John Kim	Christina Bernard
Doug Jackson	Paul Feldman		Gene Yoon	Mallory Fitzgerald
Michael Leong	Ellie Menzies		Marc Provence	

Nancy Sugg called the meeting to order at 7:32 a.m. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Program Committee voted to approve the Program Committee minutes from June 3, 2020 (Moved/2nded by Mike Heinisch/Ellie Menzies, 6 of 6 in favor)

Update on Finance Committee and Property

The Executive Director updated the Program Committee on Finance Committee and property activities:

- Continued conversations with SCIDpda for access road logistics
- PacMed negotiations and their plans to reduce their footprint/energy
- RFQ is finalized for consultation services on master preservation and development plan.

Operating Policies

Continued discussion of PHPDA Advocacy Policy

The Executive Director continued discussions on PHPDA Advocacy Policy.

- There's a need for convening and coalition building.
- PHPDA Staff met with Pyramid Communications for strategic communications on Advocacy.
- The Committee reviewed the draft and discussed the PDA's lobbying limits.
- The Committee Chair suggested inviting Denise Stiffarm to the next Program Committee meeting to discuss any legal limitations on PHPDA's work in this area.

Strategic Planning and Grants

PHPDA Evaluation Plans

The Committee Chair warmly welcomed Marc Provence, a former Governing Council member who is currently volunteering to provide assistance with PHPDA evaluation. He led discussions on Evaluations Plans.

- He discussed PHPDA's goals and grantee quantitative metrics. Qualitative stories and narratives are equally valuable.
- Theory of system change and root cause analysis. How does the PDA address some of these root causes, contributing to shared learning?
 - Currently, grantees are asked to provide a disparity statement. They attempt to identify the disparity and how their program addresses it.
- The Committee discussed the PHPDA's role as grantmakers:



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- Comparison of approaches to giving models vs academic root cause analysis, which is often not available or practical.
- Grantee training programs and technical assistance (webinars, grant writing 101”, etc.).
- Increased and improved interactions between grantee and PDA.
- Ability to recognize grantee success
- Mentorship:
 - There may be concerns with this approach due to paternalism.
 - Not every organization will be a good mentor. Perhaps they can facilitate.
 - PDA Staff hopes to have more ongoing meetings for grantees to convene.
- Health Equity Scholars
- The Committee would like to develop a framework around system change. How does the PDA build an overarching system without suppressing unique and innovative programs?
 - Grantees can face systemic barriers. Where do we see barriers commonly showing up and what is the PDA’s role?
 - There is value to reviewing grants collectively. How does each individual grant program fit into the larger collective picture? Continue asking grantees for feedback.
 - Sustainability. Can the PHPDA identify and guide grantees earlier in their application?
- Should the PDA look into grants proposals that were declined?

Preliminary Discussion of 2021 Grantmaking

The Associate Director begun discussing 2021 Grantmaking.

- Staff will be meeting remotely to review Nimble, New Major, and Renewal guidance (including Focus Areas), application questions, and reporting questions.
- The Committee considered:
 - Current lack of funding landscape due to Covid-19
 - Community programs will likely be cut. Should this be a Focus Area?
- The Grants Manager will send out .pdfs of the guidance, applications questions, and report questions (quarterly output) from last year and Committee members will provide some individual feedback before continued discussion at upcoming meetings.

Adjournment

The meeting adjourned at 9:01 a.m.

Minutes approved:

 MD 8/5/2020
(Date)