Meeting of the Program Committee  
Wednesday August 1, 2018  
7:30-9:00 a.m.  
Quarters 2 Building, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Heinisch</td>
<td>Judy Tobin</td>
<td>Nancy Sugg</td>
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<tr>
<td>Michael Leong</td>
<td>Ellie Menzies</td>
<td>Mallory Fitzgerald</td>
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<tr>
<td>Lydia Assefa-Dawson (phone 7:32 AM arrived 7:46 AM)</td>
<td>Doug Jackson</td>
<td>Gene Yoon</td>
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Mike Heinisch called the meeting to order at 7:32 a.m. A quorum was present. There was no public comment.

Consent Calendar Minutes

The Program Committee approved the July 5, 2018 minutes (Moved/2\textsuperscript{nd}ed by Judy Tobin/Doug Jackson, 6 of 6 in favor).

The Executive Director discussed the upcoming Staff Retreat which focuses on processes and calendar for PHPDA grants. In the next couple months, staff will distribute the calendar for 2019 Review Panel sign-ups.

The African American Male Wellness Walk (AAMWW) event has been cancelled.

The Executive Director discussed the Homeless Coalition Planning Grant. The PDA would like to grant $15 k for convening purposes, not training. A training grant is more appropriate as a Nimble Grant application. The South King County Coalition has been on track.

Update on North Lot and Finance Committee

Finance Committee
The Executive Director updated the Program Committee on Finance Committee activities. They have started their review on the 2019 Strategic Plan.

North Lot
The Executive Director discussed the lease progress with Seattle Chinatown International District Preservation and Development Authority (SCIDpda.) They are currently working on financing with the Speaker, the County, and the City. The Executive Director notified AiPACE and El Centro on the North Lot status and are in ongoing contact. SCIDpda is still proposed as the primary lessee for the entire project and has been given access to many of our pre-development materials. SCIDpda will need public funding to get the project to move forward and may trim the project to save on costs.
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Grant Management

Summary of Nimble Grant Quarterly Reports  
The Grants Manager discussed the summary of the Nimble Grant Quarterly Reports. She reviewed  
the grantees' activities and progress with the Committee and noted that the PDA Staff has been  
providing feedback as necessary. Most grantees are on-track but one has yet to submit their Quarter  
3 report. The Executive Director raised concerns regarding Nimble Grants provided for technology  
and would like to be more judicious when funding for equipment to ensure sole use for the health  
disparity related purposes outlined in the initial application. Committee members commented that the  
equipment should have been used for the duration of their program, but they may repurpose it for the  
agency's general use afterwards. During the grantmaking process, the PDA may want to incorporate  
more explicit language on the limit of technology use and ask how long applicants may be using the  
equipment to get a better sense of their health disparity related purpose and their estimated timeline.

Strategic Planning

2019-2021 Strategic Plan  
The Executive Director reviewed the 2019-2021 Strategic Plan. The Committee discussed some of  
the goals, mission, and vision of the overall Plan and mainly focused on the Grantmaking section. The  
Committee commented on some wording and suggested a variety of edits. The Executive Director will  
incorporate changes and resubmit the draft plan to the Committee.

Grantmaking

Preparation for 2019 Grant Processes  
The Executive Director led the discussion on preparing for 2019 Grant Processes. The 2018/2019  
King County Health Needs Assessment assisted in providing public health information in King County  
and also included a supplemental LGBTQ assessment. The Committee discussed potentially funding  
other target groups such as students, children, family health, and the elderly population. The  
Committee would like review data and hear from experts pertaining to these target groups and would  
like to review the Veterans, Seniors, and Human Services levy. The Committee commented that the  
rural populations still have limited accessible health navigation.

Adjournment

The meeting adjourned at 9:00 a.m.

Minutes approved: [Signature] 9/5/18  
(Date)