Meeting of the Program Committee
Wednesday September 5, 2018
7:30-9:00 a.m.
Quarters 2 Building, Beacon Hill Campus
1200 12th Ave South, Seattle, WA

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
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<tr>
<td>Mike Heinisch</td>
<td>Judy Tobin</td>
<td>Jeff Natter</td>
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<td>Michael Leong</td>
<td>Ellie Menzies</td>
<td>Mallory Fitzgerald</td>
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<td>Lydia Assefa-Dawson</td>
<td>Nancy Sugg (until 8:32 AM)</td>
<td>Leo Flor (arrived 8:24 AM)</td>
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<td>Christina Bernard</td>
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<td>Gene Yoon</td>
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Nancy Sugg called the meeting to order at 7:30 a.m. A quorum was present. There was no public comment.

Consent Calendar Minutes
The Program Committee voted to approve the August 1, 2018 minutes (Moved/2nded by Judy Tobin/Lydia Assefa-Dawson, 6 of 6 in favor).

Update on North Lot and Finance Committee

Finance Committee
The Executive Director informed the Program Committee on Finance Committee activities. He discussed the Finance Committee’s suggestions on the Strategic Plan and their review of the updated Accounting Manual and financial statements.

North Lot
The Executive Director discussed the North Lot development. Seattle Chinatown International District Preservation and Development Authority (SCIDpda) is seeking public funding sources to support the project. They are working with Weber Thompson Architects and are exploring more affordable alternative designs. PHPDA proposed $7.5 million for the ground lease. The Speaker has met with some Governing Council members and has proposed some funding solutions. Further detailed discussions will happen during the Real Estate Committee meeting.

Grant Management
Summary of 2017 Major (New and Renewal) Grant Reports
The Grants Manager discussed the 2017 New and Renewal Major Grant Reports. She discussed the output metrics, outcome benchmarks, and financial reports of the funded agencies. The Committee commented on some of the agencies’ activities and achievements. The Grants Manager also presented the 2017 Merged Client Demographics. The Grants Staff will aggregate zip codes and report back to the Committee.

Strategic Planning
2019-2021 Strategic Plan
The Executive Director reviewed the 2019-2021 Strategic Plan and the several changes that have been made to the introduction as well as including new goals for each section. The Problem
Statement will be replaced with a Mission Statement. Program Chair Nancy Sugg suggested that the goals in each section need accountable and aspirational mechanisms of evaluation.

Grantmaking

2019 New Major Grant Focus Areas
The Associate Director led the discussion on potential 2019 New Major Grant focus areas. The Committee commented on their interest in keeping the current focus areas: African American, South and Rural King County, Homelessness, and Advocacy. The Associate Director would like to include the first three focus areas but would like to only highlight Advocacy without including it as a focus area. Judy Tobin suggested the addition of the elderly population and Ellie Menzies suggested the addition of the impact of gentrification. More discussions on possible focus areas will be made next Program meeting.

2019 Nimble Grant Guidance
The Associate Director discussed the 2019 Nimble Grant Guidance. Staff reviewed the draft version and discussed some edits such as modifying scoring values and assignment of points. She also suggested a process revision wherein all Panel Reviewers would score every application, whereas currently only the PDA Grants Staff had provided reviews for applications that were asking for less than $10k. The Committee suggested increasing the funding pool for the Nimble Grant and will have further discussion on this.

The Program Committee reviewed and forwarded as amended 2019 Nimble Grant Guidance to the Governing Council to vote (Moved/2nded Judy Tobin/Michael Leong, 6 of 6 in favor).

Veterans, Seniors, and Human Services Levy
Governing Council Chair Mike Heinisch introduced guest speaker Leo Flor from King County’s Department of Community & Human Services. Leo Flor presented on the King County Veterans, Seniors, and Human Services Levy.

Adjournment
The meeting adjourned at 9:01 a.m.

Minutes approved: __________ 10/3/18
(Date)