Nancy Sugg called the meeting to order at 7:30 a.m. A quorum was present. There was no public comment.

Minutes
The Committee voted to approve the August 2, 2017 meeting minutes (Moved/2nded, Judy Tobin/Ellie Menzies, 5 of 5 in favor).

Update on North Lot and Finance Committee
The Executive Director advised that the Finance Committee will submit their scores for the Risk Management Plan, and continues to carefully monitor the budget for the North Lot project. He also updated the Committee on the feedback from the North Lot Community Meeting that was held on August 3rd, and showed the Committee the massing plans for the North Lot project.

The Executive Director advised that a meeting was held between himself, Doris Koo and Sue Taoka of the Finance Committee, and Denise Stiffarm and Gerry Johnson from Pacifica Law Firm to discuss the legal obligations of the PHPDA as they relate to a development role for the North Lot project. After discussing the potential risks, it may be in the best interest of the PHPDA to lease the land to a master developer. This option would pose a relatively low financial risk to the PHPDA, while still providing a good return on investment. The Real Estate Committee will evaluate all potential scenarios, and provide their recommendation to the Governing Council to vote on during the September 12th meeting.

Grant Management
Major Grant Report Summaries
The Finance & Grants Manager reviewed the Major Grant Report Summaries. The PHPDA grant staff is pleased with the overall performance and learnings from the 2016 Major and Renewal grants. The Executive Director advised that the PHPDA work closely with the grantees throughout the year to provide feedback. The Committee conducted a thorough review of the report.

Presentation on Evaluation Project
The PHPDA Summer Evaluation Intern, Elaine Albertson, facilitated a presentation on her analysis of the PHPDA Major and Nimble Fund grants. Elaine discussed the process by which each grant was chosen for evaluation, the specific evaluation questions, the methodology used, and the results of the analysis. The Major Grants program was evaluated using a cost-benefit approach, and The Nimble
Meeting of the Program Committee  
Wednesday September 6, 2017  
7:30-9:00 a.m.  
Quarters 2 Building, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

Fund program was evaluated using principles of sustained and emerging impacts evaluation. Overall, all Major Grants reviewed appear cost-effective based on the available information. For the Nimble Fund Grants, impact was most sustained for database, technology, and equipment projects. The Program Committee was given the opportunity to ask questions and provide feedback on the presentation. Elaine Albertson advised that a full report will be given to the PHPDA on its approval from the Executive Director.

Strategic Planning  
Update on Homeless Health Learning Sessions

The Executive Director reviewed summary results from the homeless healthcare learning session held on August 25th. The learning session was attended by representatives from prominent housing and health care providers in King County. The discussion was focused around the healthcare challenges and disparities facing the homeless population. Attendees discussed strategies and solutions to address those health disparities, which types of service models are most successful, and how to better coordinate together.

The Executive Director suggested setting aside a pool of grantmaking funds to further facilitate more sessions with agencies focused on South King County and homeless healthcare. The Program Committee agreed that given the knowledge gained from the learning sessions and the expressed interest from agencies in King County, The PHPDA should consider ways to promote better collaboration among agencies with similar healthcare goals. The Committee discussed strategies and potential formats to potentially create an aligned grant fund. This topic will be revisited in future meetings.

Grantmaking  
2018 Nimble Fund Guidance

The Finance & Grants Manager and the Grants Coordinator presented the 2018 Nimble Fund Guidance. The 2018 Nimble Fund Grant application will be open to interested applicants on September 13th. Any changes, additions and clarifications to the Guidance were reviewed by the Committee.

The Program Committee reviewed and forwarded the 2018 Nimble Fund Guidance to the Governing Council to vote (Moved/2nded, Mike Leong/Judy Tobin, 5 of 5 in favor).

Information Sources for 2018 Major Grant Planning

The Executive Director introduced several potential information sources for the Program Committee to review to assist in the PHPDA 2018 Major Grant planning. The sources include reports from Public Health-Seattle & King County, ACH Medicaid information, as well as internal resources from PHPDA Grant reports and learning session summaries. The Executive Director asked the Committee to review the information sources, and provide suggestions for other data sources.
Adjournment
The meeting adjourned at 9:00 a.m.

Minutes approved: 

\[12/6/17\] (Date)