



## Planning Committee Meeting Minutes

Wednesday January 06, 2010

7:30-9:00 a.m.

Quarters 2 Building, Beacon Hill Campus  
1200 12<sup>th</sup> Ave South Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Wendy Watanabe	Gary Zimmerman	Tom Wood	Rosemary Aragon, ED
Marc Provence	Linda Ruiz		Karen Hambro, PA

Chair Wendy Watanabe called the meeting to order at 7:34 a.m. A quorum was present. There was no public comment.

### Minutes

The Committee voted to approve the December 2, 2009 meeting minutes. (Moved/2<sup>nd</sup>, Zimmerman/Provence, 4 of 4 in favor).

### Strategic Goals

Decisions from Learnings Session- discussion led by Wendy Watanabe

Committee Members continued the discussion on Lessons Learned from past projects started at the November 16 meeting. Members reviewed the documents with 2 separate categories listing criteria for when the PHPDA initiates a project, and when an external organization initiates the project. The Learnings are still being modified and will be brought back to the February meeting.

Next Steps:

1. Wendy Watanabe and Rosemary Aragon will continue to refine the Learnings document and align it with existing decision-making.

### Increase Specialty Care Access

2010 KCPA Grant Request- led by Linda Ruiz & Rosemary Aragon

Linda Ruiz and Rosemary Aragon presented the Committee with the grant application submitted by KCPA for a 2010 general operating grant. Copies of the Grant Application were distributed at the meeting. The Committee agreed that an operations grant was a better choice than a fee for service contract. The Committee moved to recommend that the Governing Council approve the \$150,000 2010 Operations Grant to KCPA (Ruiz/Provence. 4 of 4 in favor).

Next Steps:



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1. Rosemary Aragon was asked to follow up with Ms. Neillie, KCPA, on a number of questions. Those are to be e-mailed to the Planning Committee prior to the Governing Council meeting.
2. Planning Committee members were asked to send any further questions to Ms. Ruiz and Ms. Aragon prior to the Governing Council meeting.
3. The Committee requested that the Executive Director ask for a specified date from KCPA when they will reconstitute their board.

### **Foster System Change**

2009 Specialty Referral Demand Denominator- Final Report- led by Rosemary Aragon

Rosemary Aragon presented the committee with the Final Report of the Demand Denominator Report. The Committee reviewed the document and agreed that the information should be used to start a dialogue in the community on unmet specialty need. Members also agreed that the information should be presented first to Public Health, as well as incorporated in the HealthPoint pilot project. Committee Member Marc Provence volunteered to take the lead on this phase of the project.

Next Steps:

1. Rosemary Aragon and Marc Provence will set up a time to have a discussion with Public Health on the study: the methodology; how the data might be used; whether this could become a community standard, and how.
2. The results of the study will be applied to the HealthPoint referral system pilot currently underway.
3. At the February Planning meeting, discussions will continue on how to approach sharing this information.

2009 Emergency Department Study- Final Report- led by Rosemary Aragon

The Committee reviewed the Final Report of Reducing Unnecessary Use of the ED by the Uninsured and accepted it as information. The Committee agreed with the recommendation to watchfully wait—until the topic of high ED usage by uninsured patients comes to the forefront of hospital leaders. At that time, the PHPDA will discuss next steps.

### **Plan for Future Meetings**

Members expressed the need to address the future of our major contract with Pacific Medical Centers at the February meeting, and requested a summary of the major requirements of the current contract.



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By February Meeting:

1. PHPDA staff prepare a summary of current conditions of PHPDA-PMC Charity Care Contract.

### **Adjournment**

The meeting adjourned at 9:08 a.m. Minutes approved: \_\_\_\_\_ (date)