



Special Meeting of the Planning Committee  
 Tuesday January 11, 2011  
**8:30 a.m.-9:50 a.m.**  
 Quarters 2 Building, Beacon Hill Campus  
 1200 12<sup>th</sup> Ave South Seattle, WA

MEMBERS PRESENT	NOT PRESENT	ALSO PRESENT
Linda Ruiz	Wendy Watanabe	Rosemary Aragon, Executive Director
Marc Provence		Christina Bernard, Program Analyst
Dan Lessler		
Tom Wood (from 8:50)		

Linda Ruiz called the meeting to order at 8:35 a.m. A quorum was present. There was no public comment.

**Minutes**

The Committee voted to approve the December 1, 2010, meeting minutes. (Moved/2<sup>nd</sup> by Provence/Lessler, 3 of 3 in favor).

**Strategic Planning**

*2011 Planning Committee Goals*

Linda Ruiz led discussion on the Planning Committee goals for 2011. Members discussed future decision-making regarding Interpreter Services contracting and other programs, recruitment of new Committee members, and preparing for grantmaking on a larger scale.

*Remove Governing Council chair from Planning Committee*

The Committee reviewed a revision to the PHPDA Planning Committee Charter, removing a sentence stating that the PHPDA Governing Council Chair is a Planning Committee member. They moved to accept the revision and recommend the change to the Governing Council (Moved/2<sup>nd</sup> by Provence/Lessler, 3 of 3 in favor).

*Additional committee members or strategic advisors*

The Committee discussed possible additions to their membership. Further discussions on the matter will focus on what expertise is needed for the Committee's upcoming work and will be part of the Governing Council's overall assessment of expertise needed on the Council and on the committees.

**Increase Access to Care**

*2011 KCPA Grant Request (Res 01-2011)*

The Committee reviewed the 2011 KCPA grant request. Members discussed the proposed outcomes, measures, and grant budget, in which PHPDA's grant would pay for specific KCPA staff. The Committee voted to forward a resolution to the Governing Council for approval of the grant, pending review by legal counsel. The Committee recommended that the resolution state that PHPDA is providing the grant to fund KCPA's program outcomes and the related program expenses specified in the grant application (Moved/2<sup>nd</sup> by Wood/Lessler, 4 of 4 in favor).



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*2011 King County Dental Society project—Dental Case management with KCPA (Res 02-2011)*

Linda Ruiz led discussion on the proposed partnership between PHPDA and the Seattle-King County Dental Society/Seattle-King County Dental Foundation. She reported that she and the Executive Director have met several times with Jennifer Freimund (ED, Seattle-King County Dental Society & Dental Foundation) and Sallie Neillie of KCPA to discuss details of the project. PHPDA would provide a \$51,000 grant to KCPA for a dental case manager. The Dental Society will provide an equal level of funding. Their initial goal is to provide and acquire funding for three dental chairs and equipment at the Swedish Community Specialty Clinic. They will also recruit volunteer dentists for the program. Patients will be referred through an existing Kidney Center project and Community Health Center dental clinics. The Committee discussed a Memorandum of Understanding between PHPDA and SKCDS that will be developed and the plan for measuring outcomes. A draft MOU will be discussed at a future Planning Committee meeting. The Committee voted to forward Resolution 02-2011 to the Governing Council and recommend it for approval (Moved/2<sup>nd</sup> by Wood/Provence, 4 of 4 in favor).

*PMC monthly charity care trends*

The Committee reviewed the 2006-2010 monthly PMC charity care graph (showing # low income, uninsured patients seen).

**Adjournment**

The meeting adjourned at 9:40 a.m.

Minutes approved: \_\_\_\_\_ (date)