



Meeting of the Planning Committee
 Wednesday February 6, 2013
 7:30-9:00 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Marc Provence	Dan Lessler	Sharyne Shiu Thornton, Strategic Advisor	Rosemary Aragon
Judy Tobin	Mike Heinisch		Christina Bernard
Diane Narasaki (until 8:45)	Michael Leong, Strategic Advisor		

Chair Marc Provence called the meeting to order at 7:34 a.m. A quorum was present. There was no public comment.

Minutes

The Committee voted to approve the January 2, 2013, meeting minutes (Moved/2nd, Tobin/Lessler, 5 of 5 in favor).

Welcome and introduction of new Governing Council member Diane Narasaki

Diane Narasaki, a new Governing Council member, introduced herself. Committee members and staff also introduced themselves and welcomed her.

Planning Committee goals and work

Planning education/learning sessions in 2013 in order to have clearly defined area of focus with respect to potential grant requests

Chair Marc Provence discussed an approach to the Committee’s education and learning sessions being developed by himself and Dan Lessler. The plan lays out a course of learning in order to be completely prepared for expanded grantmaking by January 2014. The review and decisions that must be made in that time cover: (1) understanding the needs of vulnerable populations in the area; (2) understanding approaches and possible solutions to address the needs; and (3) planning for the process of soliciting and reviewing proposals.

Dan Lessler described a plan to start the educational sessions at a higher, broader level and narrow over time, in order to reach a shared understanding of the issues and the possible approaches. Ideally, the Planning Committee would invite one speaker or cover a particular topic at each of the next several meetings, with staff doing some background/research work when needed. They asked that Committee members contact them or staff if they have any suggestions for speakers or resources.

The Committee also briefly discussed the timing of a few aspects of ACA implementation and asked that the Executive Director and Committee member Mike Heinisch consider whether the PHPDA should take an advocacy position on Medicaid expansion. They will prepare recommendations and bring their thoughts for discussion by Planning prior to or for the March Planning meeting.

2013 Planning Committee work plan and lead responsibilities

Executive Director Rosemary Aragon reviewed the Planning Committee 2013 work plan, which includes tasks and likely dates (though the dates will remain flexible throughout the year). She discussed the areas to be addressed, including the previously discussed educational sessions and their goal of helping the Committee focus the PHPDA’s grantmaking for the coming years, decisions on how the PHPDA will conduct the grantmaking and grant management processes in the future, and



Meeting of the Planning Committee
Wednesday February 6, 2013
7:30-9:00 a.m.
Quarters 2 Building, Beacon Hill Campus
1200 12th Ave South, Seattle, WA

ongoing grant activity. Chair Marc Provence suggested one minor change – that the review of grant renewals be titled “Consider Grant renewals” rather than “Approve Grant renewals,” as the approval decisions have not yet been made. Committee member Dan Lessler also noted that there is a plan to work on clarification of the PHPDA advocacy role in the course of the year, and suggested that Rosemary Aragon and Mike Heinisch consider the broader questions of PHPDA advocacy when discussing the possible position on Medicaid expansion, as discussed earlier in the meeting.

The Committee voted to approve the work plan as guidance for the year, with the one change suggested by Marc Provence (Moved/2nd, Tobin/Heinisch, 5 of 5 in favor).

Educational: South King County

Mike Heinisch provided an overview of issues in South King County. Staff compiled data from reports for Committee review and Mr. Heinisch provided context for the information. He discussed the landscape in South King County in several different sectors, including health care, immigrant populations, socioeconomic conditions, and transportation. He also noted that, regarding PHPDA’s future potential funding in the area, it would be important to look for organizations that are already established and trusted by the population in the area, as these groups will be most effective.

Grantmaking

2013 Project Access Northwest (PANW) medical case management grant renewal request

Committee member Judy Tobin discussed the Project Access Northwest (PANW) 2013 medical case management grant renewal application. She noted that although PHPDA is being asked to fund the same medical case management they have funded for several years, PANW is working on several potential new projects that may expand PANW’s focus over the next several years. She and the Finance & Program Analyst also briefly discussed the declining numbers of referrals received by PANW and what the organization is doing to learn about the cause of this decline. Committee member Dan Lessler asked for clarification that PHPDA would not be funding any of the new pilot projects, which should have their own separate funding. Staff confirmed that this is the case and stated that they would include language outlining this in the grant agreement with PANW if the request is approved by the Governing Council.

The Committee forwarded Resolution 03-2013 to the Governing Council for approval (Moved/2nd, Lessler/Heinisch, 4 of 4 in favor).

Adjournment

The meeting adjourned at 9:06 a.m.

Minutes approved: _____
(date)