



**Meeting of the Planning Committee**  
 Wednesday November 7, 2012  
 7:30-9:00 a.m.  
 Quarters 2 Building, Beacon Hill Campus  
 1200 12<sup>th</sup> Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ON PHONE	ALSO PRESENT
Marc Provence	Dan Lessler	Linda Ruiz	Rosemary Aragon	Christina Bernard
Judy Tobin	Mike Heinisch (until 8:45)	Elise Chayet, Strategic Advisor		

Chair Marc Provence called the meeting to order at 7:33 a.m. A quorum was present. There was no public comment.

**Minutes**

The Committee voted to approve the October 3, 2012, meeting minutes (Moved/2<sup>nd</sup>, Tobin/Lessler, 4 of 4 in favor).

**Grant making**

*Experience as a Grant decision maker*

Committee member Mike Heinisch discussed his experiences as a grant decision maker, primarily focused on his work with the Health and Wellness grantmaking committee at the Seattle Foundation. He discussed their process, including application/solicitation, site visits, staff reports and recommendations, committee discussions, and recommendations made to the full Seattle Foundation board. He also discussed several of the criteria the Seattle Foundation uses in making grant decisions. Other Planning Committee members asked Mr. Heinisch several follow-up questions on the process, as well as the roles of personnel involved (staff, committee members, and others). He stated that he thinks it is a good process, but also pointed out that it is very labor intensive.

The Committee went on to discuss the take-away messages that could be used in designing the PHPDA grantmaking process. The discussion confirmed previous thinking that (1) having an LOI process to cut down the number of full applications would be beneficial; (2) conducting site visits would be a good way to learn more about potential grantees and the community/field in general; (3) funding operations would be preferable to capital; and (4) significant thinking and planning will need to be dedicated to determining the level of staffing and the possible need for outside volunteers and reviewers.

*King County Framework for an Accountable, Integrated System of Care for low-income residence. Implications for the PHDPA and future grant making.*

Executive Director Rosemary Aragon introduced the work of the Public Health Integration group in King County, which is focused on addressing the Affordable Care Act implementation in the area. She discussed their review of the different types of Community Health Workers (CHWs) and others who coordinate care. There is a wide range of definitions of CHWs and their role. Committee member Dan Lessler went on to discuss the different types of work people in these roles do, from community organizing to very clinically-focused care management. The Committee discussed and agreed that work around CHWs could fit within the PHPDA strategic plan, particularly in the advocacy area, and would be a good area



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of focus. They also suggested that the PHPDA could play a convening role going forward. They then went on to discuss next steps. Committee members agreed that education regarding the different aspects of the work, different types of CHWs, and options for PHPDA's role should be covered at future meetings. A few names were suggested as guest speakers for these meetings. The Committee Chair and staff will look at upcoming meeting agendas and begin to schedule speakers.

**Strategic Planning**

*What topics should Project Access Northwest cover at the November Governing Council briefing*

The Committee discussed the topics they would like to see addressed by Sallie Neillie of Project Access Northwest when she attends the November Governing Council meeting. She will likely talk about PANW's current focus and programs and the decrease in referrals from the Community Health Centers. She has also done several interviews in doing strategic planning for PANW's future. Committee members suggested a discussion of what she sees with the Affordable Care Act, particularly around the extension of insurance and Medicaid coverage, as well as the lack of dental coverage. The Executive Director also suggested speaking with Jennifer Freimund of the Seattle/King County Dental Foundation to discuss their future plans.

Before adjourning, Executive Director Rosemary Aragon noted that there would be update on real estate and Council nominations at the Governing Council meeting on November 13. The Finance & Program Analyst also told the Committee of an HCA interpreter services monitoring visit scheduled for late November.

**Adjournment**

The meeting adjourned at 8:51 a.m.

Minutes approved: \_\_\_\_\_  
(date)