



## Planning Committee Meeting Minutes

Wednesday December 1, 2010

7:30 a.m.-9:00 a.m.

Quarters 2 Building, Beacon Hill Campus  
1200 12<sup>th</sup> Ave South Seattle, WA

MEMBERS PRESENT	ON PHONE	ALSO PRESENT
Wendy Watanabe	Linda Ruiz	Rosemary Aragon, Executive Director
Marc Provence		Christina Bernard, Program Analyst
Tom Wood		
Gary Zimmerman (from 8:13)		

Wendy Watanabe called the meeting to order at 7:36 a.m. A quorum was present. There was no public comment.

### Minutes

The Committee voted to approve the November 3, 2010, meeting minutes. (Moved/2<sup>nd</sup> by Provence/Wood, 3 of 3 in favor).

### 2011 Operating Budget-Program expenditures

The Committee reviewed the 2011 PHPDA Operating budget, particularly focusing on the proposed program expenditures. The committee made a small modification to the titling of certain categories of expenditures. They voted to accept the budget as recommended by the Finance & Audit Committee and recommend it to the Governing Council for approval. (Moved/2<sup>nd</sup> by Wood/Provence, 3 of 3 in favor).

### Interpreter Services

Chair Wendy Watanabe led a discussion on future decision-making regarding Interpreter Services. The Committee discussed information that would be useful for programmatic planning. Staff will follow up with research into these areas.

### Strategic Planning

*Possible partnership with King County Dental Society to fund case management for dental*  
The Executive Director reported on discussions with the King County Dental Society regarding a possible partnership to fund dental case management at KCPA. Building off a pilot the Dental Society ran with the Northwest Kidney Center, the project would involve matching patients with dentists for care. The King County Dental Foundation has set aside funding and the Dental Society would recruit dentists to participate and volunteer services. The Committee requested that PHPDA staff and the Dental Society have a conversation with KCPA in order to learn more about how the case management would operate.

### *Shoring up or expanding specialty care access for uninsured people in King County*

The Program Analyst reported on research conducted by PHPDA staff on the demand for specialty care and specialty care access in the County. The Committee discussed how the information could be used for future program planning.



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*PHPDA Staff Time Study and Program Allocation, Fall 2010*

The Program Analyst presented the results of a staff time study conducted in September and October. The bi-annual time studies are used to allocate certain PHPDA expenses by program.

**Adjournment**

The meeting adjourned at 8:52 a.m.

Minutes approved: \_\_\_\_\_ (date)