



Meeting of the Planning Committee
 Wednesday December 5, 2012
 7:30-9:00 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Marc Provence	Dan Lessler	Judy Tobin	Rosemary Aragon
Linda Ruiz	Mike Heinisch		Christina Bernard
			June Robinson (8:00-8:45)

Chair Marc Provence called the meeting to order at 7:35 a.m. A quorum was present. There was no public comment.

Minutes

The Committee voted to approve the November 7, 2012, meeting minutes (Moved/2nd, Heinisch/Ruiz, 4 of 4 in favor).

Governance

Recommendation to appoint Sharyne Shiu Thornton as Planning Committee Strategic Advisor

The Committee discussed the appointment of Sharyne Shiu Thornton as a strategic advisor to the Planning Committee. In the role, she would attend meetings and discussions with the Committee, but would not be a voting member. The Committee discussed Ms. Thornton’s background and what she would bring to the Committee. They voted to recommend to the Governing Council the appointment of Sharyne Shiu Thornton as a Strategic Advisor (Moved/2nd, Ruiz/Lessler, 4 of 4 in favor).

Resignation of Elise Chayet, Strategic Advisor

The Executive Director discussed communications she had with Elise Chayet. Ms. Chayet has decided to resign from her role as Strategic Advisor. The Committee voted to accept the resignation (Moved/2nd, Lessler/Ruiz, 4 of 4 in favor). Committee Chair Marc Provence noted that he would contact Ms. Chayet to thank her for her work.

Recommendation to appoint Situational Strategic Advisors

The Committee discussed the role of experts who are available to act as advisors but cannot make the time commitment to attend all meetings. These situations regularly arise when interviewing potential Governing Council candidates. The Committee discussed whether the role should be formalized and if so, what the title would be to distinguish them from Strategic Advisors (who are members of Committees). Committee members suggested that those who are former Council members and continue to act as advisors be titled Governing Council Member Emeritus. One possibility for others who will act in the role is Strategic Advisor Pro Tem. As there is not an immediate decision necessary, Committee members will consider this title. Committee members agreed that whatever the title, Maxine Hayes would be a benefit to the PHPDA in this role. The Committee will further develop this concept and, when complete, forward to the Governing Council.



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Grant making- Study session

Community Health Workers, June Robinson, MPH, Community Health Worker Unit Manager, Chronic Disease & Injury Prevention Section, Public Health – Seattle & King County
Executive Director Rosemary Aragon introduced the topic of Community Health Workers (CHWs), particularly in light of the implementation of the Affordable Care Act. The Committee is continuing to study the role and asked June Robinson, Project/Program manager with the Community health Worker Unit at Seattle King County Public Health to attend the meeting to add to their understanding as they consider future grantmaking and implementation of the strategic plan.

Ms. Robinson discussed the use of CHWs as a successful strategy to provide a bridge between the community and the medical sphere, and to narrow gaps and disparities in health care access and outcomes. She discussed the roles CHWs and other similar professions have taken in the King County area and also noted that funding for such programs is often piecemeal and time-limited. She noted that funding is a real challenge. Ms. Robinson and the Committee went on to discuss the range of CHW-type roles, from being completely within the community to being completely within the health care system, with the place on the spectrum often determined by the funding source. They also discussed whether there should or could be some kind of certification process and the implications for such a process. Ms. Robinson went on to discuss conversations occurring in King County regarding CHWs and where in the process they were (still very early). They then discussed the role the PHPDA could play in the future as CHWs become more prominent and the role is further defined and organized.

Access to health services

Quarter 3 PANW reports (clinical case management and dental case management)

Committee member Linda Ruiz presented the quarterly reports for PANW's medical and dental grants. The dental report shows progress, after a slow start when the program was initiated. She noted that they still have a much higher no-show rate for dental patients than medical. On the medical report, she noted that PANW is behind on all of their goals for the year. Part of the issue is that the number of referrals PANW receives is low. Committee members discussed the possible reasons PANW listed for this issue. They noted that it would be useful for PANW to look into these reasons more completely, as well as assess the current needs and how they have changed since the needs were defined early in PANW's existence.

The Committee voted to accept the Quarter 3 2012 PANW medical and dental case management reports (Moved/2nd, Ruiz/Lessler, 4 of 4 in favor).

January Planning meeting

Committee members agreed that they would prefer to keep the January meeting on the normal schedule, January 2.



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Committee Chair Marc Provence noted that this would be the last Planning Committee meeting for Linda Ruiz before her term on the Governing Council ends. Committee members and staff thanked Linda for her work and dedication in her time on the Planning Committee.

Adjournment

The meeting adjourned at 9:02 a.m.

Minutes approved: _____
(date)