



Meeting of the Planning Committee
 Wednesday December 4, 2013
 7:00-9:30 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT			ALSO PRESENT
Judy Tobin	Marc Provence	Sharyne Shiu Thornton, Strategic Advisor	Jeff Natter
Mike Heinisch	Dan Lessler (until 9:15)	Michael Leong, Strategic Advisor	Ellie Chopp
Diane Narasaki (8:45-9:03)		Acasia Olson, Strategic Advisor	Mardie Rhodes (7:47-9:32)

Chair Marc Provence called the meeting to order at 7:05 a.m. A quorum was present. There was no public comment.

Minutes

The Committee voted to approve the November 6, 2013, meeting minutes (Moved/2nd, Tobin/Heinisch, 4 of 4 in favor).

Planning Committee Governance

Revisions to the Planning Committee Charter

Chair Marc Provence summarized the potential additions to the Planning Charter and implications for strategic advisors. The Committee discussed the differing roles of Governing Council members and advisors. They focused primarily on the implications for current advisors and the issue of voting equality with Governing Council members. The Executive Director explained why the Planning Charter differs from the Finance Charter and how the current number of advisors requires that the Planning Charter state at least half of the quorum at any given Committee meeting is made up of Governing Council members, instead of 1/3. The Committee asked staff to explain Executive Session at Planning Committees. The Executive Director explained the need for Executive Session privileges.

The Committee voted to inform the Governing Council of their intent to change language in the Planning Committee Charter to allow Strategic Advisors to vote. (Moved/2nd, Tobin/Heinisch, 4 of 4 in favor).

Grant Management

Jul-Sep 2013 Project Access NW Dental Case Management Report

The Executive Director presented the findings of the Project Access NW Dental Case Management Report and explained why they were slightly behind in their reporting. The Committee discussed if Project Access NW was interested in taking Medicaid Dental so that some funding was coming in. The Committee discussed the use of CLARA (PANW's new electronic tracking software) and asked if the new system could retroactively examine client demographics, including race, zip code and gender variables. The Committee asked that staff invite Sallie Neillie, Project Access NW Executive Director, to the next Planning Committee meeting to discuss the findings of the report and give a narrative of their work.

The Committee voted to accept the Jul-Sep PANW Dental Case Management report (Moved/2nd, Tobin/Lessler, 5 of 5 in favor).

Jul-Sep 2013 Project Access NW Medical Case Management Report



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The Executive Director presented the findings of the Project Access NW Medical Case Management Report and explained why their performance numbers were lower than contracted and how the Affordable Care Act affects program performance. The Committee discussed the intricacies of payments in the safety care network and how patient needs are changing. The Executive Director stated they expect Project Access NW to serve fewer clients in 2014 than were projected in 2013, but that the overall program still would be considered to be cost effective.

The Committee voted to accept the Jul-Sep PANW Medical Case Management Report (Moved/2nd, Tobin/Lessler, 5 of 5 in favor).

2014 Project Access NW Medical Case Management grant application (Res 27-2013)

The Committee discussed the Project Access NW grant application and reiterated the need to invite Project Access NW Executive Director Sallie Neillie to the next Planning Committee meeting to discuss program performance and provide a narrative of patient experiences. The Committee stated the need to consider data beyond numerical reporting, such as what happens to patients after they receive the care and how these issues affect health outcomes. The Committee agreed that the CLARA system would help provide a better picture of patient care through Project Access NW.

The Committee voted to forward Res 27-2013 to the GC for approval (Moved/2nd, Lessler/Tobin, 5 of 5 in favor).

Grantmaking

2014 Request-for-Proposal (RFP) guidance

The Committee discussed the need to reference the “Triple Aim” model of the Affordable Care Act in the background section of the RFP. The Committee discussed a multifaceted approach to grantmaking, including the possibility of funding housing. The Executive Director explained the PHPDA Charter requirement that organization funds must only apply to healthcare but that PHPDA can fund healthcare services included a program that also provides housing and other safety-net services. The Committee discussed social determinants of health and the need for language encouraging grants that leverage key partnerships with non-healthcare services. The Committee also discussed the need to be specific in targeting funding for people-of-color and organizations that focus on racial disparities but not to exclude funding organizations that do not solely focus on these issues.

The Committee voted to forward the RFP guidance to the Governing Council for approval. Additionally, the Committee recommended that the GC (1) authorize the Planning Committee to make a final decision on scoring metrics and application forms at their January meeting, and (2) authorize the Finance Committee to make a final decision on financial requirements and forms at their January meeting. (Moved/2nd, Tobin/Heinisch, 5 of 5 in favor).

Adjournment

The meeting adjourned at 9:32 a.m.

Minutes approved: _____
(date)