



**Meeting of the Planning Committee**  
 Wednesday May 1, 2013  
 7:30-9:00 a.m.  
 Quarters 2 Building, Beacon Hill Campus  
 1200 12<sup>th</sup> Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Marc Provence	Mike Heinisch	Dan Lessler	Rosemary Aragon
Judy Tobin	Michael Leong, Strategic Advisor	Diane Narasaki	Christina Bernard
		Sharyne Shiu Thornton, Strategic Advisor	Daphne Pie, Seattle- King County Public Health (8:13-8:58)

Chair Marc Provence called the meeting to order at 7:38 a.m. A quorum was present. There was no public comment.

**Minutes**

The Committee voted to approve the April 3, 2013, meeting minutes (Moved/2<sup>nd</sup>, Tobin/Heinisch, 3 of 3 in favor).

**Grantmaking**

*Interlocal Agreement with the HCA for MAM Interpreter Services effective July 1, 2013  
 Res 06-2013 (replacing prior agreement)*

The Executive Director discussed a proposed new interlocal agreement with the HCA for interpreter services. The current contract has been canceled as of June 30, 2013, with the new contract effective July 1, 2013 through June 30, 2019. The Finance & Program Analyst discussed the changes in the new contract, including payment for video remote interpreting, which was not covered under previous contracts. The Committee voted to forward the Interlocal Agreement with the HCA to the Governing Council for approval (Moved/2<sup>nd</sup>, Tobin/Heinisch, 3 of 3 in favor).

*30-day notification to Pacific Medical Centers re expiration of existing interpreter services contract*

The contract between the Pacific Hospital PDA and PMC is a subcontract for interpreter services under the interlocal agreement with the HCA, and must thus be canceled when the current HCA agreement is canceled. The Executive Director stated that, based on the current contract with PMC, the PDA must provide 30 days' notice PMC of the expiration and cancellation of the current contract. The Committee recommended to the GC to direct the Executive Director to terminate the current interpreter services contract with PMC and notify them of the termination (Moved/2<sup>nd</sup>, Heinisch/Tobin, 3 of 3 in favor).

*Pacific Medical Centers contract for Interpreter services effective July 1, 2013 and terminating December 31, 2013*

The Executive Director provided background on the contract between the PHPDA and PMC for interpreter services. PMC has been the PHPDA's subcontractor since 2003. She and the Finance & Program Analyst discussed the decrease in the payment levels and patients served in the last several years. Staff recommend that the a new subcontract with PMC (under the new HCA agreement) be signed covering July 1 – December 31, 2013, with a lower monthly limit on the PHPDA funds expended in order to be consistent with the PHPDA budget (\$5,000 limit, as opposed to the current \$8,333 limit). They also suggest that, as PMC has never gone through a grant/contract application process for this program, they be required to submit an application to request continued funding in 2014. The Committee discussed this recommendation and forwarded it to the Governing Council for approval (Moved/2<sup>nd</sup>, Heinisch/Tobin, 3 of 3 in favor).



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### *\$50,000 Grant to Seattle-King County Public Health for translation of Medicaid expansion outreach materials (July 2013-Dec 2014)*

The Executive Director discussed a grant application from Seattle-King County Public Health for a portion of their costs in providing outreach to new Medicaid eligible King County residents. Currently, materials being produced will be translated into eight languages. This grant, which would provide \$50,000 for 18 months beginning July 1, 2013, would cover costs for the materials to be translated into several other languages and for staff to determine which languages would be needed. The materials include flyers, posters, tear offs, and information cards. The program would serve as many as 19,000 King County residents. The Executive Director noted that this project fits well with the PDA's goal to decrease disparities in access.

At 8:13, Daphne Pie arrived for her presentation. The remainder of discussion of the grant application was delayed until after she left the meeting.

### **2013 Planning Committee goals and work**

#### *Preparing for implementation of the ACA in 2013 and 2014*

Daphne Pie of Seattle-King County Public Health joined the meeting to discuss their plan and preparations for implementation of the ACA. She discussed the goal of decreasing the rates of uninsured in the County, the expansion of Medicaid eligibility, as well as eligibility for the Exchange and subsidies. She noted that there will likely be gaps – those who will not qualify for Medicaid but will not be able to afford the least expensive options through the Exchange. She also briefly discussed the impacts for large and small employers.

Ms. Pie then went on to further discuss the preparations being made for enrollment assistance. Public Health has applied to be a lead agency in providing in-person assistance. They have partnered with other agencies that will also become certified to provide the assistance, and have worked city-by-city to determine needs throughout the County. In response to questions from Committee members, she also stated that they would work on outreach regarding access, not just enrollment, and that community partners were doing some assessment regarding outreach to providers so that newly enrolled patients would have access to care. Committee Chair Marc Provence thanked Ms. Pie for her presentation and asked that she remain in touch with the PHPDA and share information gathered through their outreach efforts.

### **Grantmaking**

#### *(Continued) \$50,000 Grant to Seattle-King County Public Health for translation of Medicaid expansion outreach materials (July 2013-Dec 2014)*

After Ms. Pie left the meeting, the Committee continued discussion of the proposal from Public Health for translation of outreach documents. Staff clarified that this grant would be \$16,667 in 2013 program expense and would commit \$33,333 in 2014 program expense. Additionally, as with all PHPDA grants, Public health would be required to provide evaluation and reporting on the grant. The metrics to be reported will be included on the grant agreement contract, if approved by the Governing Council. The Committee voted to forward this proposal to the Governing Council for approval (Moved/2<sup>nd</sup>, Tobin/Heinisch, 3 of 3 in favor).



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*2012 Final Report-Project Access NW Medical Case management*

The Committee reviewed and briefly discussed the final report from Project Access Northwest on the 2012 Medical Case Management grant. They forwarded the report to the Governing Council for approval (Moved/2<sup>nd</sup>, Heinisch/Tobin, 3 of 3 in favor).

**Adjournment**

The meeting adjourned at 9:08 a.m.

Minutes approved: \_\_\_\_\_  
(date)