



Meeting of the Planning Committee
 Wednesday September 4, 2013
 7:30-9:00 a.m.
 Quarters 2 Building, Beacon Hill Campus
 1200 12th Ave South, Seattle, WA

MEMBERS PRESENT		NOT PRESENT	ALSO PRESENT
Judy Tobin	Marc Provence	Dan Lessler	Jeff Natter
Diane Narasaki (until 8:30)	Michael Leong, Strategic Advisor	Sharyne Shiu Thornton, Strategic Advisor	Christina Bernard
Mike Heinisch			

Chair Marc Provence called the meeting to order at 7:32 a.m. A quorum was present. There was no public comment.

Minutes

The Committee voted to approve the June 5, 2013, meeting minutes (Moved/2nd, Tobin/Heinisch, 4 of 4 in favor).

Grantmaking

Planning Committee 2013 Workplan & status, and Executive Director grantmaking recommendation
 Chair Marc Provence discussed the review of what has been covered in the Planning Committee education sessions earlier in the year and the fact that they will provide a basis for much of the future PHPDA grantmaking work.

Executive Director Jeff Natter reported that he has reviewed the Planning Committee’s work and had discussed some grantmaking ideas with several people in the grantmaking and health communities. He presented a suggestion to focus the 2014 PHPDA grantmaking work on targeted one-year grants in response to early ACA implementation, as it would be difficult to fund long-term large grants at a time when the health care landscape will likely be changing rapidly and significantly. He stated that the organization could potentially come up with a list of targeted populations, issues, and/or services to further focus funding.

The Committee discussed this suggestion and overall liked the idea. They expressed some concerns with the amount of data and information that would be available to guide the PHPDA early in 2014, as well as the challenges facing organizations that receive short-term grants. They discussed several other potential options in regards to grants: making grants renewable; including capacity building and expansion grants in addition to innovation; and convening a conference of grantees and others in the community to discuss their work and findings. The Committee then reviewed some potential focus areas for the grantmaking, including addressing racial and cultural disparities.

Staff will begin working on a budget and timeline for 2014 grantmaking, and the Planning Committee will continue their discussion at future meetings.

Department of Commerce Grant to PHPDA-likely projects to be funded

Executive Director Jeff Natter discussed the \$250,000 grant to PHPDA from the Department of Commerce. The grant is to fund PHPDA’s mission and must be expended by January 15, 2014. Mr. Natter suggested that the funds be used for existing and renewing grants, thereby freeing up funding for future projects. The Committee briefly discussed the renewal of the Project Access NW Medical Case management grant for 2014 and the questions they would have in reviewing the application. The Committee recommended to the Governing Council that the \$250,000 grant be used to satisfy the



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outstanding amounts on two existing grants (Project Access NW Dental and Public Health), and that the remainder be held in anticipation of a proposal from Project Access Northwest for 2014 funding (Moved/2nd, Heinisch/Tobin, 4 of 4 in favor). The Committee noted that the application from Project Access could be solely for Medical Case Management, or could include that program as well as an addition to the Dental Case Management funding.

Q 2 2013 Project Access NW Medical Case management Report

The Committee reviewed the Q2 2013 Medical Case Management grant report from Project Access Northwest. While Project Access is slightly behind on a few metrics, they expect to meet their goals by the end of the year. Committee members also asked staff to request an update on the implementation of Project Access NW's new client management system. The Committee voted to accept the report (Moved/2nd, Heinisch/Tobin, 3 of 3 in favor).

Q 1 2013-14 Project Access NW Dental Case Management Report

The Committee reviewed the May-June 2013 Dental Case Management report. Project Access is on pace or ahead of pace with their metrics after the first two months of the 14 month grant. The Committee voted to accept the report (Moved/2nd, Tobin/Heinisch, 3 of 3 in favor).

Adjournment

The meeting adjourned at 8:54 a.m.

Minutes approved: _____

(date)