Meeting of the Program Committee  
Wednesday January 4, 2017  
7:30-9:00 a.m.  
Quarters 2 Building, Beacon Hill Campus  
1200 12th Ave South, Seattle, WA

<table>
<thead>
<tr>
<th>MEMBERS PRESENT</th>
<th>NOT PRESENT</th>
<th>ALSO PRESENT</th>
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<tbody>
<tr>
<td>Michael Leong</td>
<td>Judy Tobin</td>
<td>Jeff Natter</td>
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<tr>
<td>Mike Heinisch</td>
<td>Teresa Mosqueda at 7:36</td>
<td>Christina Bernard</td>
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<tr>
<td>Sharyne Shiu Thornton</td>
<td>Nancy Sugg</td>
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<td>Ellie Menzies</td>
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Nancy Sugg called the meeting to order at 7:31 a.m. A quorum was present. There was no public comment.

Minutes  
The Committee voted to approve the December 7, 2016 meeting minutes (Moved/2nded, Judy Tobin/Mike Heinisch, 5 of 5 in favor).

Update on North Lot and Finance Committee  
The Executive Director stated that the PHPDA met all the necessary deadlines to move forward with the Entitlement process on the North Lot. The contract with Barrientos LLC was extended until the end of February. Maria Barrientos will present several options for the type of control and development the PHPDA could have over the North Lot. Several stakeholders have expressed initial interest in either siting or developing programs on the North Lot, including PacMed, Seattle College, El Centro, Capitol Hill Housing, Interim and Plymouth Housing. The PHPDA now owns the parking contract on the North Lot as well. The Executive Director and Finance and Grants Manager will meet with Republic Parking to discuss the terms of the contract and review the parking revenue.

The Executive Director advised that the PHPDA staff held a meeting with the Executive Director of the Sheri & Les Biller Family Foundation to discuss possible aligned funding. The Biller Family Foundation is going to roll out a pilot program to train administrative healthcare workers for low income and people of color. The program is interested in expanding their focus to FQHCs. The PHPDA may explore possible aligned funding with the Foundation.

Committee Governance  
Finalize 2017 Workplan  
The Executive Director advised that the additional accomplishments were added to the 2016 Workplan.

There were no major changes to note in the 2017 Workplan. The Finance and Grants Manager advised that the input on funding level is slated for September or October because it is difficult to determine the budget any earlier. The Executive Director advised that the Grant Guidance does not have to be finalized or published until after the budget is passed. The Executive Director stated that
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Latina Creative Agency will play a large part in helping the PHPDA promote advocacy. A new section for Cultural Competency will be its own goal. The PHPDA will continue to explore the possibility of holding an African American Summit. With the help of Marcie Rubardt, the PHPDA will explore the possibility of cross-agency evaluations for addressing similar issues (e.g. CHWs, homeless healthcare, etc.) with our grantee organizations. This will aide in the PHPDA’s understanding of the effectiveness of our grantmaking and reporting back to the community. Applying a lens/tool for cultural competency for grantmaking will be changed to a deliverable.

The Program Committee voted to accept the 2017 Workplan and forward to the Governing Council (Moved/2nd Judy Tobin/Ellie Menzies, 7 of 7 in favor.

Strategic Planning
Planning for Cultural Competency consultant

At the December Program Committee Meeting, members were asked to submit answers on what cultural competency means to them, and how this concept can be applied to PHPDA grantmaking. Each member of the Program Committee reviewed and discussed the answers. The Executive Director will work on condensing the answers. There were similarities and differences in opinion on how the PHPDA should address applying a framework. Sharyne Shiu Thornton will send out a sample framework. The Committee discussed the possibility of publishing an RFQ for a consultant in order to find the right fit for the PHPDA. The Program Committee will continue discussion of how to come up with a tool or framework for the Governing Council, Finance and Program Committees. It was agreed that Cultural Competency should be both an individual and group focus when applied to grantmaking.

Adjournment
The meeting adjourned at 9:01 a.m.

Minutes approved: [Signature] [Date] 2017